



SEATTLE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
March 13, 2014

Seattle
CENTRAL
Community
College

STUDY SESSION

2:00 p.m.

President's Boardroom

South Seattle Community College
6000 16th Avenue SW
Seattle, WA98106

NORTH
Seattle
Community
College

SOUTH
Seattle
Community
College

REGULAR SESSION

3:00 p.m.

President's Boardroom

South Seattle Community College
6000 16th Avenue SW
Seattle, WA98106

SVI Seattle
Vocational
Institute

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STUDY SESSION AGENDA

Georgetown
Campus

NewHolly
Learning
Center

2:00 p.m. CALL EXECUTIVE SESSION

Seattle
Maritime
Academy

A. To Discuss the Performance of Public Employees

Wood
Construction
Center

2:30 p.m. QUARTERLY FINANCIAL REPORTS

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
206.934.4100
206.934.4155/TT
Fax 206.934.3883

www.seattlecolleges.edu

Board Priorities for 2013 – 2014

1. Build Relationship with the Seattle Public Schools
2. Support the Next Wave of Education Leading the District into a Bold Future in Workforce Education and Technology
3. Explore Alternative Funding

REGULAR SESSION AGENDA

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. ROLL CALL**
- 3:05 p.m. INTRODUCTION OF VISITORS – REMIND VISITORS TO SIGN IN**
- 3:10 p.m. APPROVAL OF AGENDA | ACTION** **Tab 1**
- 3:10 p.m. PUBLIC COMMENTS**
- Fifteen minutes are regularly set aside for others to express their views on any matter except those restricted to Executive Session. Anyone wishing to speak to the items on this meeting Agenda will be recognized when the item is being discussed.
- 3:25 p.m. PRESENTATION**
- Professional Development in Student Services*
Presenters: Gary Oertli, President
 Rosie Rimando-Chareunsap, Vice President of Student Services

 Managers of Student Services (MOSS) Development Day Subcommittee
 Greg Dempsey, Associate Dean of Enrollment Services
 Fernando Morado, Director of Student Success Services
 Roxanne Tillman, Director of Educational Support Services
- 3:45 p.m. RECOMMENDED BOARD ACTIONS**
- A. Approval of February 13, 2014 Meeting Minutes **Tab 2**
- B. Tender of Gifts **Tab 3**
- C. Recommended Approval of Tenure **Tab 4**
- D. Name Change Recommendation **Tab 5**
- E. Second Reading and Final Action – Policies 607, 608 & 650 **Tab 6**
- F. Second Reading & Final Action – WAC Changes | 132F-168 **Tab 7**
- G. Utility Tunnel on Broadway - SCCC **Tab 8**

4:05 p.m.

INFORMATIONAL ITEMS

- A. Chancellor's Report
 - 1. Educational Master Plan
 - 2. NSCC Presidential Search
 - 3. Update on Pacific Tower Health Education Center
- B. Enrollment Report **Tab 9**
- C. Quarterly Financial Reports **Tab 10**
- D. First Reading – Policies 126, 128, 212 & 628 **Tab 11**
- E. First Reading – WAC Changes | 132F-116-100 **Tab 12**
- F. Government Relations Update

4:15 p.m.

ORAL REPORTS

- A. Associated Student Body Presidents
 - 1. Ms. Leah Remsen, Seattle Central Community College
 - 2. Ms. Ksenia Ivantsova, North Seattle Community College
 - 3. Mr. Ariel Garcia, South Seattle Community College
- B. AFT Seattle Community Colleges
Ms. Kimberly McRae, Co-President
Ms. Tracy Lai, Co-President
- C. Washington Federation of State Employees
Mr. Ty Pethe, President
- D. College Presidents and Vice Chancellors
 - 1. Cabinet
- E. Board of Trustees
 - 1. Mr. Albert Shen, Chair
 - 2. Ms. Courtney Gregoire, Vice Chair
 - 3. Mr. Jorge Carrasco
 - 4. Ms. Carmen Gayton
 - 5. Mr. Steve Hill

5:00 p.m.

ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, April 10, 2014 at Seattle Central Community College, 1701 Broadway, Seattle, WA 98122. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

3:50 p.m. INFORMATIONAL ITEMS

- A. Chancellor's Report
 - 1. Educational Master Plan
 - 2. NSCC Presidential Search
 - 3. Update on Pacific Tower Health Education Center
- B. Enrollment Report Tab 9
- C. Quarterly Financial Reports Tab 10
- D. First Reading – Policies 126, 128, 212 & 628 Tab 11
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**MINUTES OF THE SEATTLE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING** held Thursday, February 13, 2014 at
North Seattle Community College, 9600 College Way North, Seattle, WA 98103

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PRESENT FOR REGULAR MEETING HELD AT 2:35 P.M.

Trustees	Ms. Courtney Gregoire, Interim Chair Mr. Jorge Carrasco Ms. Carmen Gayton Mr. Steve Hill
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Chancellor	Dr. Jill Wakefield
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Presidents/Vice Chancellors	Dr. Mary Ellen O'Keeffe, NSCC Dr. Paul Killpatrick, SCCC Mr. Gary Oertli, SCCC
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Vice Chancellors	Dr. Carin Weiss Dr. Kurt Buttleman Mr. Charles Sims
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Advisory Representatives	Mr. Derek Edwards, AAG Ms. Kimberly McRae, AFT Seattle Mr. Ty Pethe, WFSE
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Ms. Ksenia Ivantsova, NSCC Student
Ms. Leah Remsen, SCCC Student
Mr. Ariel Garcia, SCCC Student

Secretary	Ms. Harrietta Hanson
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ABSENT

Mr. Albert Shen
Mr. Al Griswold
Ms. Tracy Lai

CALL TO ORDER

Interim Chair, Ms. Courtney Gregoire, called the meeting to order at 2:35 p.m.

ROLL CALL

The secretary, Harrietta Hanson, called the roll.

Washington District VI

1500 Harvard Avenue
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INTRODUCTION OF VISITORS

Ms. Gregoire welcomed the visitors. Visitors introduced themselves. They included: David Morales, Josh Kelety, Brandon Somerville, Carols Hernandez, Cheryl Stuart, Alise Hagle, Daniel Johnson, Kim Heeren, Sophie Suhariono, Kelda Martensen, Lynne Hull, Wade Parrott, Bonny Chu, Jordan Dashed, Brandon Heinrich, Judy Kitzman, Marci Myer, Carlos Hernandez, David Sandler, Shane Brookman.

APPROVAL OF FEBRUARY 13, 2014 AGENDA

Ms. Gregoire asked for a motion to approve the February 13, 2014 Agenda. **Mr. Carrasco moved, and Mr. Hill seconded the motion. Motion passed unanimously (4-0).**

ACCOLADE – TRANSFORMING LIVES AWARDS

The Annual Trustees Association of Community and Technical Colleges (TACTC) Transforming Lives Awards recognize current and former students whose lives were transformed by attending a Washington state community or technical college. Each college nominated a student and a total of five nominees will be selected to receive an award.

The three nominees from our colleges are:

Alise Hagle – Seattle Central Community College
Daniel Johnson – North Seattle Community College
David Morales – South Seattle Community College

The three nominees were recognized by the Board for their determination and the challenges they overcame. Ms. Gregoire commended the students and credited them for they inspired the trustees to do what they do. Mr. Hill said that it was a memorable dinner and he enjoyed reading the stories of the students.

PUBLIC COMMENTS

Joshua Kelety, Brandon Somerville and Carlos Hernandez addressed the Board regarding the potential name change of the college.

PRESENTATION*The Mural Project*

NSCC Arts faculty members, Kelda Martensen and Lynne Hull, talked about the Mural Project which was initiated under the Arts program. They credited Mark Mitsui for the formation of the Arts Task Force during his tenure. Under the guidance of the task force, the department sent out an international call for artists to submit ideas to revamp/design a uplifting image on the long concrete wall next to the Security office. NSCC's core themes and mission were shared with the artists. A total of 75 responded. The committee selected Heather Brammeier, Professor of Art at Bradley University In Peoria, Illinois. The committee felt that her work reflects the diversity of the community, honors and celebrates the land, especially the

incorporation of the Licton Springs and the wetlands. The project will begin spring quarter for 10 weeks with 20 students involved. Professor Brammeier may come to NSCC to talk to the students about her vision so that they would have a deeper understanding of the project. In addition, a video camera will be installed so that students and staff can track the progress of the mural.

APPROVAL OF MEETING MINUTES

Ms. Gregoire asked for a motion to approve the January 16 meeting minutes. **Mr. Carrasco moved, and Mr. Hill seconded the motion. Motion was passed unanimously (4-0).**

TENDER OF GIFTS

Ms. Gregoire asked for a motion to approve the Tender of Gifts. **Mr. Carrasco moved, and Mr. Hill seconded the motion. Motion was passed unanimously (4-0).**

2014 BOARD OF TRUSTEES MEETING SCHEDULE CHANGE

Mr. Carrasco so moved and Ms. Gayton seconded the motion to approve the change to the 2014 Board of Trustees Meeting schedule. Motion was passed unanimously (4-0).

The change is for the location of the June and July Board of Trustees meetings.

POLICIES REVIEW – SECOND READING AND APPROVAL

Mr. Carrasco moved, and Mr. Hill seconded the motion to approve the following policies:

Policy 620 – District Vehicle Use Policy

Policy 621 – Purchasing

Motion was passed unanimously (4-0).

APPROVAL FOR EXPENDITURE OVER \$250 – NSCC

Ms. Gregoire asked for a motion to authorize the Chancellor and her designee to enter into the purchase of related furniture, fixtures and equipment for the Technology Building Renewal project in the amount of \$2,095,652. **Mr. Carrasco moved, and Mr. Hill seconded the motion. Motion was passed unanimously (4-0).**

INFORMATIONAL ITEMS

A. Chancellor's Report

1. Tenure Reception

After discussion with Board Chair Shen, Dr. Wakefield reported that this year's tenure reception will be held in June instead of March.

2. **Business Plan for Healthcare Facilities**

Upon receiving no further input on the revised business plan distributed at the last meeting, Dr. Wakefield indicated that the plan will serve as a guiding document for the PacMed project. Mr. Hill asked that a quarterly update to be shared with the Board. Ms. Gregoire commended the plan being thorough and complete; she thanked Dr. Wakefield for her leadership.

3. **NSCC President Search Update**

Dr. Wakefield reported that 7 finalists have been chosen to advance onto the next steps of the presidential search. Interviews will begin next week, and a decision could be made as early as end of March. Dr. Wakefield indicated that inside talent was utilized for this presidential search; no outside agency was used. She commended Dr. Jack Bautsch, and the search process is smooth and professional.

4. **Branding Update/Name Change**

The survey of employees and students on the proposed name change has been sent out respectively in December 2013, and January 2014. The survey report is being presented to the Board for review. Dr. Weiss explained that the data has been broken down into different categories to provide a comprehensive view of the survey results. Overall, most employee respondents were positive about the proposed name change. 54% were supportive and an additional 17% were neutral. About 29% were not supportive. Student respondents were slightly more supportive than employees, with 58% supportive, 25% neutral and only 15% not supportive. Based on the Board's request, the survey report will be sent out district-wide tomorrow to allow additional opportunity for input.

B. **Enrollment Report**

Dr. Weiss gave a report on the enrollment in online and hybrid courses, comparing the enrollment data between summer/fall 2012 and summer/fall 2013.

C. **Policies Review – First Reading**

Dr. Buttleman presented the following policies for First Reading, no changes were recommended. They are:

- 607 – Taxable Fringe Benefit
- 608 – District Reserve
- 650 – District Investment Policy

The above mentioned policies will be presented to the Board for Second Reading and Final Action at the next meeting.

With the departure of Ms. Gregoire, Ms. Gayton assumed the role of chairperson.

ORAL REPORTS

A. Associated Student Body Presidents

Ms. Leah Remsen, of SCCC's Associated Student Council (ASC), reported: 1) ASC hosted a student government joint meeting on January 31, issues discussed including college name change, impact of metro cuts, smoking on campus; 2) a Lunar New Year celebration was also held on January 31 to celebrate the Year of the Horse. Student government representatives were able to attend after the joint meeting; 3) the recruitment process for next year's student council is being planned.

Ms. Ksenia Ivantsova, of NSCC's Student Administrative Council (SAC), reported: 1) welcomed the Board to NSCC; 2) changes to the SAC - the title of the SAC Director has been approved to change to Chairperson; only one coordinator will be hired to serve on the Communication Board; 3) applications for the 2014-15 student leadership team are now available; about 40 positions will be filled.

Mr. Ariel Garcia, of SCCC's United Student Association (USA), reported: 1) a mid-year USA Retreat was held in January to review goals and plan events for the upcoming quarter; 2) the ice cream social to welcome students back to campus was a success; 3) due to the resignation of USA's communication officer, a replacement has to be hired. The position has now been filled. In addition, the student government is working on updating their constitutions.

B. American Federation of Teachers (AFT) Seattle Community Colleges, Local 1789

Ms. Kimberly McRae reported: 1) members of AFT Seattle have been active in attending nationwide conferences; 2) AFT is working to address the disparity between full-time and part-time faculty; 3) HB 1348 is currently being considered, Ms. McRae invited trustees, students and staff to testify.

C. Washington Federation of State Employees (WFSE)

Mr. Ty Pethe reported: 1) members of WFSE have been active and vocal to support employees, e.g. the disparity in wage and pay; 2) cost of living has gone up 13% since 2008 and employees have not received any increment in cost-of-living adjustment so far; 3) they are lobbying against replacing state defined pension plan with 401K.

D. Chancellor, College Presidents and Vice Chancellors

Dr. Wakefield thanked Ms. McRae on the wage-opener negotiations between SCCD and AFT Seattle.

Mr. Oertli reported that the SSCC is one of the finalists of the inaugural Road Map Project Awards Program. More than 60 nominations have been received, and SSCC's 13th Year Promise Scholarship program was selected as one of the finalists for its outstanding work in advancing equity and closing opportunity gaps.

Dr. O'Keeffe report that NSCC's second baccalaureate degree, Application Development, has been approved.

Dr. Killpatrick said that the community policing course taught by Seattle Police Department (SPD) Sergeant Adrian Diaz was offered at SCCC fall quarter. 19 students enrolled with 16 successfully completed the course, including three female students. The course is a partnership between SPD and the colleges. The first course was offered at NSCC during winter quarter, and will be offered at SSCC in the spring.

E. Board of Trustees
No report.

EXECUTIVE SESSION

An Executive Session was called at 2:00 pm to discuss plan or adopt the strategy or position to be taken during collective bargaining. The Executive Session ended at 2:25 pm. No action has been taken.

ADJOURNMENT

The meeting was adjourned at 4:05 p.m.

The next meeting of the Board of Trustees will be held on Thursday, March 13, 2014 at South Seattle Community College, 6000 16th Avenue SW, Seattle, WA 98106. There will be a Study Session at 2 p.m., and the Regular Meeting will follow at 3:00 p.m.

APPROVED BY:

Albert Shen, Chair

Date



MEMORANDUM

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TO: Board of Trustees

FROM: Dr. Jill Wakefield
Chancellor

DATE: March 13, 2014

SUBJECT: TENDER OF GIFTS TO SEATTLE COMMUNITY COLLEGE DISTRICT

Background

Periodically gifts are contributed to Seattle Community College District to assist the District in achieving its educational goals and objectives. There are two major categories: (1) Cash Gifts and (2) In-Kind Gifts, such as equipment, supplies and materials.

On the attached pages are summaries of the gifts received during the period of February 1, 2014 – February 28, 2014.

Recommendation

In accordance with established Board Policy No. 152, it is recommended that the Board of Trustees accept the gifts tendered to SCCD as shown on the attached schedules.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

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TENDER OF GIFTS TO SEATTLE COMMUNITY COLLEGE DISTRICT

AS OF FEBRUARY 28, 2014

CASH

DONOR	GIFT AND PURPOSE	CENTRAL	NORTH	SOUTH	SIEGAL CENTER	DISTRICT-WIDE	SVI
SCCC Foundation	General Scholarships endowed - student	\$53,859.00					
	General Scholarships non endowed - student	\$49,986.00					
	C. Mitchell Scholarships - student	\$12,079.00					
	Lockwood Fac Development	\$47,800.00					
	Evans Kane Faculty Development	\$8,060.00					
	President's Discretionary - Stand Down Support	6,992.82					
	President's Discretionary - Winter Qtr. Support	\$5,000.00					
CAMPUS TOTALS		\$183,776.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CASH GIFTS TO						\$183,776.82	
SEATTLE COMMUNITY COLLEGES							

TENDER OF GIFTS TO SEATTLE COMMUNITY COLLEGE DISTRICT
AS OF FEBRUARY 28, 2014
IN-KIND

DONOR	GIFT AND PURPOSE	CENTRAL	NORTH	SOUTH	SIEGAL CENTER	DISTRICT-WIDE	SVI
<hr/>							
CAMPUS TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<hr/>							
TOTAL IN-KIND GIFTS TO SEATTLE COMMUNITY COLLEGE DISTRICT						\$0.00	\$0.00
							<hr/>



MEMORANDUM

TO: Board of Trustees

FROM: Jill Wakefield, Ed.D.
Chancellor

DATE: March 13, 2014

SUBJECT: Recommended Approval of Tenure

Background

You have received tenure summary for review and consideration for an instructor. The faculty member listed below has been found to be qualified in his field as instructor, and has been recommended for tenure in his discipline by the college tenure review committee, vice president, and president. I concur with these recommendations.

South Seattle Community College

David Krull

Hospitality Management

Recommended Action

It is recommended that the Board of Trustees, having given reasonable consideration to the recommendations of the tenure review committee, the vice president and president, grant tenure to the faculty member in his discipline as specifically indicated above.

Submitted by and transmitted to the Board with a favorable recommendation,

Jill A. Wakefield, Ed.D.
Chancellor

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MEMORANDUM

TO: Board of Trustees

FROM: Jill Wakefield, Ed.D.
Chancellor 

DATE: March 13, 2014

SUBJECT: Recommended Change of District and College Names

Background

You have received a summary of the issues, research, and benefits of changing the District names for review and consideration. The topic has been thoroughly explored and input has been sought and received from a broad range of stakeholders. This change is recommended as a benefit to the District, students, and graduates by a majority of those people, including the presidents of the colleges. I concur with this recommendations.

Proposed Name Changes

To change the District's name from

- Seattle Community Colleges to Seattle Colleges

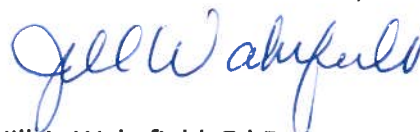
To change the colleges' names from

- North Seattle Community College to North Seattle College
- South Seattle Community College to South Seattle College
- Seattle Central Community College to Seattle Central College.

Recommended Action

It is recommended that the Board of Trustees, having given reasonable consideration to the information presented, change the names of the District and the Colleges as described above.

Submitted by and transmitted to the Board with a favorable recommendation,



Jill A. Wakefield, Ed.D.
Chancellor

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CHANGING THE NAMES OF THE DISTRICT AND THE COLLEGES

**A REPORT TO THE BOARD OF TRUSTEES
OF SEATTLE COMMUNITY COLLEGES DISTRICT VI**

March 13, 2014

Contents

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Our Mission Will Not Change	9
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EXECUTIVE SUMMARY

Seattle Community College District VI has been considering a name change to better reflect the colleges' full scope of educational opportunity. The District's three colleges have long offered full range of educational programs, certificates, and degrees, encompassing basic skills, transfer, professional technical, community education, and now— applied bachelor's degrees.

Seattle Community Colleges engaged in extensive research, including surveys of all district employees and all students. In addition, the colleges sought input from partners, including advisory board and foundation board members, high school principals and counselors, business leaders and employers. There is support for this change in all sectors.

Across the state and across the country, community colleges are adding bachelor's degrees and changing their names. This is part of the evolution of America's higher education system. The earliest "junior colleges" were concentrated on academic associate's degrees for transfer. The 1960s brought the "community college" movement. In addition to transfer degrees, this movement added basic skills education to prepare students for college programs. It added career-oriented profession-technical education, which had previously been the sole province of vocational-technical institutes, and it added community education for continuing education and enrichment. The comprehensive community college was born. Now, in the 21st century, another wave of change is here.

In response to the enhanced demand for bachelor's level education on the part of employers, community colleges everywhere, including here in Seattle, are developing and offering bachelor's degrees that allow people with associate degrees in professional-technical fields to continue their educations.

Before the advent of the applied baccalaureate degrees, our professional-technical graduates were often dead-ended. The addition of bachelor's degrees allows students to pursue higher education and expand career opportunities. Thousands of students enrolled in Seattle and other college professional technical programs, as well as alumni who are currently employed, will be able to reach higher goals and exceed expectations through BAS degrees.

The changing of the names from community colleges to colleges is a highly visible way of signaling that these colleges are places that put students on career pathways. Starting in ESL and basic skills, students in these colleges can aspire to and attain a bachelor's degree. They can enter the competitive environments of the workforce or pursue graduate degrees directly from our colleges, fully prepared and certain that the ceiling has been raised.

Seattle Community Colleges are committed to increasing enrollment of recent high school graduates. Survey results and advice from principals and counselors all indicate that changing the name would make our colleges more attractive to these students. For better or worse, many believe that a "college" education is more highly valued than a "community college" education.

This is fortuitous timing for making the name change, since all three colleges in the District are now bachelor degree-granting institutions and we are about to embark on a major district-wide marketing and recruitment effort.

Proposed Change

To change the District's name from

- Seattle Community Colleges to Seattle Colleges

To change the colleges' names from

- North Seattle Community College to North Seattle College
- South Seattle Community College to South Seattle College
- Seattle Central Community College to Seattle Central College.

Goals

- To better reflect the quality and level of education available at the colleges
- To more accurately portray the colleges' scope, which includes four-year programs leading to bachelor's degrees
- To portray a more aspirational college promise to prospective students
- To signal the enhanced opportunities the colleges offer today and into the future.

Background

The Bachelor's of Applied Science Degree

Until recently, community colleges were defined as colleges that offered certificates and two-year associate degrees. As of November 2013, however, 21 states have authorized their community and technical colleges to offer bachelor's degrees.

In 2005, the Washington State Legislature passed E2SHB 1794, giving the State Board for Community and Technical Colleges authority to select pilot programs at designated community and technical colleges. South Seattle Community College was one of the pilot colleges. South developed the BAS degree in Hospitality Management.

Subsequently, the 2010 legislature passed Substitute Senate Bill 6355 authorizing the State Board to approve community and technical college applied baccalaureate degree programs.

Three important goals of these Bachelor's of Applied Science programs are:

- To help meet state goals for increasing the total number of baccalaureate degrees awarded by 2019 to 42,400 per year;
- To expand the workforce mission of community and technical colleges to serve the needs of local and state employers;
- To increase educational pathways for professional and technical associate graduates who have been limited in their ability to apply credits toward a bachelor's degree. The students who are in professional/technical programs are disproportionately people of color, older working adults, and women.

From our early engagement with the Hospitality Management degree, Seattle Community Colleges have been leaders in developing bachelor's degree programs. This year's District catalog will list the following bachelor's degrees:

- Allied Health – Central, approved 2013
- Application Development – North, approved 2014
- Applied Behavioral Science – Central, approved 2009
- Hospitality Management – South, approved 2007
- International Business – North, approved 2013
- Professional Technical Teacher Education – South, approved 2012
- Sustainable Building Science Technology – South, approved 2013

In addition, a bachelor's degree in nursing (Central) is currently in the approval process.

These BAS degrees will provide thousands of professional technical students, within our district, at other community colleges, and in the workforce, opportunities to increase their career potential.

Today, 11 colleges in the community and technical college system offer 28 applied bachelor degrees. Seven of those degrees are or will be offered at Seattle's North, South, and Central Community Colleges. The other 8 colleges offering bachelor's degrees are:

- Bellevue College
- Centralia College
- Columbia Basin College
- Green River Community College
- Highline Community College
- Lake Washington Institute of Technology
- Olympic College
- Peninsula College

College Names

Many of Washington's community and technical colleges have changed their names over the years as there have been changes in the governance, purpose and mission. Prior to the passage of the Community College Act in 1961, the Washington Association of Junior Colleges included a mix of "colleges" and "junior colleges." The primary role of these colleges was to provide the first two years of a bachelor's degree and to enable students to transfer to a university.

With the Community College Act, the colleges expanded their mission to include professional-technical programs, basic skills (pre-college) programs, and community education, as well as continuing the transfer function. The word "Junior" was dropped and replaced by "Community" in many cases, leaving the system with a mix of "community colleges" and "colleges."

In addition, the state had a system of "vocational-technical institutes" run by school districts. In 1991, legislation brought these entities into the community and technical college system as "technical colleges." Now, the addition of bachelor degrees has raised the name question again.

Today, of Washington's 34 community and technical colleges, 13 do not have "Community" or "Technical" in their names.

Other than our District's colleges, only two of the 11 colleges that offer baccalaureate degrees have the word "community" in their names, and they are both newcomers to offering bachelor's degrees. Green River's bachelor's degree was approved in 2013 and Highline's two bachelor's degrees were approved in 2013 and 2014. Both colleges are currently considering name changes that would take the word "community" out of their names.

In our research for the B.A.S., we learned that the great majority of bachelor's degree-granting community colleges across the country had changed their college names.

The Conversation

As long as five years ago, South Seattle had graduates with B.A.S degrees. Some of these alumni reported back to their faculty and the college administration that they were sometimes met with confusion from potential employers. These employers did not know that a “community college” could grant a bachelor’s degree and they questioned the quality of the training. Some graduates who later wanted to pursue a master’s degree reported that they were met by the same skepticism by graduate admissions officers.

This is a common issue across the nation, as the scope of community college education is changing. In 2007, Western Nevada Community College changed its name to Western Nevada College. The college president, Carol Lucey, said, “Community colleges are generally perceived as educational institutions that grant only certificates and associate degrees. As community colleges around the country have begun to offer select bachelor’s degrees as well, many are changing their names to avoid confusion for degree-holders as they enter the work force.”

For the Seattle Community Colleges, the conversation was started at South with the first BAS graduates raising their concerns. It later became a District discussion when the Board of Trustees formed a district-wide branding sub-committee (March 2011). That group recognized the need for the District to develop a more coherent image and raise its visibility. They reported to the Board on their findings. That committee’s work was the impetus for seeking branding consulting. The consultants conducted their review and made recommendations in the 2012-2013 academic year. By the spring of 2013 the time was right to give serious thought and effort to changing the District’s name.

- The District had completed a brand examination in which consultants suggested that changing the name would enhance visibility and credibility.
- All three colleges were approved to offer bachelor’s degrees.

Research: Surveys and beyond

We sought wide input on a proposal to change the name of the “Seattle Community Colleges” to “Seattle Colleges” for over a year. In addition to the input from District leadership and outside consultants and on-going conversations on all of the campuses, District and college foundation board members and advisory committee members were invited to discuss the proposed change in meetings throughout the year. Three online surveys were also conducted.

December 2012: An online survey asked community and industry leaders their opinion of the proposed change. Finding:

- Community members are overwhelmingly supportive of changing the name of the institution to “Seattle Colleges.”
 - 66% are supportive; only 10% were not supportive;
 - 90% of the community members who were attending or had attended one of the colleges are supportive;

- The better they know us the more supportive they are.

December 2013: Online questionnaires were sent to all employees of the District. This survey went to all employees—full- and part-time, faculty, staff and administrators. Findings:

- Overall, employees support the name change
 - 54% of all employees are supportive and an additional 17% were neutral
 - 62% of employees at North and South are supportive
 - 36% of Central employees and 55% of SVI employees are supportive
- Employees agree the proposed name benefits the colleges and shows that the colleges offer Bachelor's degrees
 - More than half of the employees also agree the name would attract more students, offer employment benefits and increase the perception of educational quality.

January 2014: Online questionnaires were sent to all registered students. Again every student of every type: full-time, part-time, resident, international, day or night – who was registered in any program in the District was given a personal and confidential opportunity to respond. Findings:

- Current students at all three colleges strongly support the name change
 - 61% of full-time students are supportive; only 15% are not supportive;
 - 60% of students at South are supportive; only 13% are not supportive;
 - 59% of students at North are supportive; only 14% are not supportive;
 - 56% of students at Central are supportive; only 17% are not supportive.
- Students believe the name change continues the District's mission and has tangible benefits for them
 - At least 70% of students agree that the new name will
 - make known that the colleges are bachelor's degree-granting institutions;
 - raise the perception of the colleges' educational quality;
 - show that the colleges offer many degree options;
 - increase graduates' employability.
 - More than half of the students also agree that the name is likely to attract more students to the District's colleges.

The Road Map Project (www.roadmapproject.org) is a community-wide effort committed to closing the achievement gaps for low-income students and children of color, and increasing achievement for all students from cradle to college and career in South King County and South Seattle. Data from the Road map project corroborates anecdotal reports from school principals:

- Principals say our colleges would attract more students simply by changing the names.
- Many students choose to go to Bellevue College rather than one of our Community Colleges because they think it's more like "going to college."
- Of 2012 high school graduates from Auburn, Federal Way, Highline, Kent, Renton, Seattle (South Seattle schools only*) and Tukwila school districts, only 5% enrolled at South and 4% enrolled at Central. South is sixth after UW, Highline, Green River, **Bellevue** and WSU, even though South is closer to home than Bellevue.

Our Mission Will Not Change

This is our mission. It doesn't change. We will continue to serve nearly 50,000 students each year

- from basic skills through the bachelor's degree
- in career programs and in transfer programs
- with support services geared to help them succeed.

We believe that meeting that "challenging future" means the colleges must take new approaches and add new programs.

We are aware of and sensitive to the concerns of some who have objected to the idea of this name change. We want to put to rest some fears about this change.

Tuition will not be affected by a name change. The Washington State Legislature sets the tuition rates for community and technical colleges in this state, and all of the colleges have the same tuition rates.

The name change will have minimal financial impact. In this day and age of digital stationery and web sites, a great deal of the work of changing the names will be seamless. Some printed material and college signage will be replaced, but the plan is to replace those things as they come up in the usual updating and maintenance cycle.

Admissions policies, financial aid, and instructional programs will remain open, accessible, and student-oriented.

The word "community" is valued. It calls up a welcoming, supportive and collaborative place. We truly are and will continue to be a community-minded place that leads the way in offering an attainable education and providing the skills to put anyone with passion and determination on the path to a job or higher education.

We want our communities to know what is available to them. When "community" is in a college's name, it signals a two-year college, and, unfortunately, that is often interpreted as a lower level college. We are more than a two-year college. We offer opportunities to raise aspirations at all levels.

Conclusion

There has been a wide variety of responses and opinions about the proposed name change, as would be expected from our vibrant community of thinkers. It is an important hallmark of our District that we do not shy away from debate and that all voices are heard.

Every day, our colleges help transform lives, meet workforce needs, and provide a career pathway to every person who lives and works in Seattle. Education makes a significant and lasting difference in people's lives. We believe that the name change will expand opportunities and raise aspirations for our colleges, our students, employers, and the community we serve.

Comments of Support

Below are some messages we received in February 2014:

"You guys are doing some amazing work and I also believe the name change would be well received."

~Dwane Chappelle, Principal, Rainier Beach High School

I think a change in name to reflect the wide range of options available to your students would be well received. High school students who currently look to the community college as an option would definitely not oppose the change provided that the "community" environment is still present and the cost remains affordable.

~Aida Fraser-Hammer, Principal, Chief Sealth International High School

"...You having laid out the pros and cons was very helpful. In light of the direction nationally what is occurring it may make sense at this time to make this change."

"At 18, I was not prepared for the rigor of college life – academic, nor socially. I am so very thankful for my SCCC experience in how it prepared (matured) me for success at Washington. If there was one thing I could share with the underperforming high school sophomore, junior or senior, it would be about seriously considering "community college" as an option before assuming a four-year school is the best first step out of high school."

"Some of us are not prepared, but are enamored/pressured to believe the next step is a 4-year school. Our community in particular needs to have this as a more public conversation. Pastors, community centers, little league football teams and coaches.....etc."

"If changing the name helps high school students, families and others see how rich a resource "community college" leads to greater academic (and financial success) outcomes, then the name should change."

"Never heard the story why Bellevue changed to Bellevue College, but I suspect it is because there must be some cache for some who apply to Microsoft, and other eastside companies that hold a perceived view about community college."

~Malik Davis (SCCC and UW Alum), Assistant Director for Advancement,
College of Arts & Sciences, University of Washington

"The college also offers 4-year programs now. This is the problem to be addressed."

~Ernie Dunston, City of Seattle Public Utilities (retired)

"The name change would no longer alert the public that Seattle Central is a two-year institution. If that's not the case, then of course, full speed ahead."

"Community Colleges, generally speaking, are two-year institutions, and years and years ago, were known as Jr. Colleges."

"So again, I think the only issue is telegraphing what Seattle Central College is."

~Henry W. McGee, Jr., Professor of Law, Seattle University, Professor Emeritus, UCLA

"I like the name changed to Seattle Central College...using the word "community" makes it sound like a local school when you have folks from everywhere attending."

~Dean Barnes, Seattle Housing Authority

"Having seen the value of the name change that Bellevue Community College went through in their name change to Bellevue College, I think there is tremendous value to be gained from such a change. ..."

"Having spent some 35 years as a corporate executive, there was sometimes a stigma attached to a 2-year degree compared to a four-year degree. That in itself has value to the students graduating from your program. I also think with the cost factors and the capacity issues facing the other state universities, the programs offered by your system would eliminate the need for students to transfer to another school to get a BA or BS Degree in, say, a nursing degree with greater availability and access."

"The key will be to find the appropriate name to encompass all the programs you offer and the multiple sites you have. Note the direction UW took with opening and naming locations in Tacoma, Bothell and other possible future sites. It seems reasonable to follow the countrywide trends of Community Colleges eliminating Community out of their names."

~Jim Smith, Owner, Diverse Education Evolution (Retired Allstate)

"I'm in favor of removing the word community from the currently titled Seattle Community College system. Just recently I was informed that Bellevue Community College had removed the word community from their title. In my opinion The "Pros" in favor of the name change outweigh the "Cons" against. Times change and I believe the current Seattle Community College system is on the right track in proposing a name change. I think it makes a lot of sense to keep in step with the rest of the country and make the change."

~Carl Rabun, NW Region Commissioner, Social Security Administration (Retired)

"I am fully supportive of the name change. I believe that it reflects the added value that the college now brings to the education choices available. It has been said that community colleges are a well-kept secret and the name change will shine a light on one of our crown jewels of education. Looking at it from a business person's perspective, prospective employees will be looked at more positively for having attended Seattle Central College than they may be for having attended a "community" college. By that I mean, having attended a community college leaves the impression that they have completed a part of their education and that they will need to attend a "college or university" to complete their education. The name change will present a more positive view of the work that has been completed by the students. Finally, education is

changing as the times are changing, the name change is part of the process of improving the value of education."

~Darryl L. Russell, President and Certified Business Coach, The Russell Group

"I want to support you and the board on the forward thinking and the needed Name Change to Seattle Colleges. As our students face escalating costs and challenges, the bridge you provide is clearly articulated in your new name change. Students of color, older students, business owners and our Veterans are often in need of the range of study options you offer ...from basic skills, certificates, worker retraining, through the bachelor's degree. As an Advisory member I know personally of the depth and breadth of your excellence and welcoming environment for learning and success."

"For 25 years as a business owner and working with the multicultural and small business community, I have seen daily the need for your unique services and applaud you and the District's Board for this bold and essential move."

~Regina Glenn, Vice President, Multicultural and Small Business Development,
Seattle Metropolitan Chamber of Commerce

Summary of the Surveys

We sought wide input on a proposal to change the name of the “Seattle Community Colleges” to “Seattle Colleges” for over a year.

In addition to the input from District leadership and outside consultants and on-going conversations on all of the campuses, the Seattle Community Colleges Chancellor and Presidents did the following:

- December 2012 • An online survey asked community and industry leaders their opinion of the proposed change
- December 2013 • Online questionnaires were sent to all employees of the District
- January 2014 • Online questionnaires were sent to all registered students
- District and College Foundation Board members and advisory committee members were invited to discuss the proposed change in meetings throughout the year.

Community members are overwhelmingly supportive of changing the name of the institution to “Seattle Colleges.”

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- The better they know us the more supportive they are.

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 - make known that the colleges are bachelor’s degree-granting institutions
 - raise the perception of the colleges’ educational quality
 - show that the colleges offer many degree options
 - increase graduates’ employability
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- 62% of employees at North and South are “supportive”
- 55% of SVI employees and 36% of Central employees are “supportive”

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- More than half of employees also agree the name would attract more students, offer employment benefits and increase the perception of educational quality.

FULLFILLING OUR MISSION INTO THE FUTURE

The Seattle Community Colleges will provide excellent, accessible educational opportunities to prepare our students for a challenging future.

- This is our mission. It doesn't change. We will continue to serve 50,000 Seattle students
 - from basic skills through the bachelor's degree
 - in career programs and in transfer programs
 - with support services geared to help them succeed
- Meeting that "challenging future" means the colleges must take new approaches and add new programs
- We lead the way in offering an attainable education and providing the skills to put anyone with passion and determination on the path to a job or higher education.

Benefits will accrue to our colleges, our students and our employees from having a name that more accurately reflects the breadth of educational work we are doing today and will do in the future.

- Our colleges now offer five Bachelor of Applied Science degrees, and three more are in the approval process.
- It is a certainty that more bachelor's degrees will be added in the coming years, because industry demands higher and higher levels of education in critical areas.
- We all benefit when everyone has a lifetime of opportunity.
- We are committed to advancing Seattle and Seattleites' full participation in the 21st Century global economy, ensuring our city remains at the leading edge of innovation.

We want to serve as many students in as many ways as we can.

- A new name will attract more students
- As enrollment increases, employment opportunities at the colleges grow
- We have an important role in educating the workforce of today—and the workforce of the future. It must be diverse, highly skilled and collaborative.
- We have an important role in keeping our city and our region economically vital
- An attainable education provides the pathway to success for students and the generations that follow them

WHAT CAN NAME CHANGE WATCHERS EXPECT?

The final decision about changing the District's name lies with the Board of Trustees

- The trustees will see the survey results and discuss them as they wish at their meeting on February 13, 2014.
- The Chancellor will make a recommendation to the board for the March 13, 2014 meeting
- The Board may choose to act on the recommendation at this meeting.

We know we have great colleges by any name and we want to put everyone who can benefit from them on the pathways to fine careers.

College Name Transitions

College Name	Former College Name	BAS
<i>Bellevue College</i>	Bellevue Community College	Yes
<i>Big Bend Community College</i>		Not Yet
<i>Cascadia Community College</i>		Not Yet
<i>Centralia College</i>		Yes
<i>Clark College</i>	Vancouver Junior College	Not Yet
<i>Columbia Basin College</i>	Columbia Basin Community College	Yes
<i>Edmonds Community College</i>		Not Yet
<i>Everett Community College</i>	Everett Junior College	Not Yet
<i>Grays Harbor College</i>		Not Yet
<i>Green River Community College</i>		Yes
<i>Highline Community College</i>		Yes
<i>Lake Washington Institute of Technology</i>	Lake Washington Technical College	Yes
<i>Lower Columbia College</i>	Lower Columbia Junior College	Not Yet
<i>North Seattle Community College</i>		Yes
<i>Olympic College</i>	Olympic Junior College	Yes
<i>Peninsula College</i>		Yes
<i>Pierce College – Puyallup & Fort Steilacoom</i>	Clover Park Community College then Fort Steilacoom Community College	Not Yet
<i>Seattle Central Community College</i>		Yes
<i>Shoreline Community College</i>		Not Yet
<i>Skagit Valley College</i>		Not Yet
<i>South Puget Sound Community College</i>	Olympia Vocational Technical Institute then Olympia Technical College	Not Yet
<i>South Seattle Community College</i>		Yes
<i>Spokane Community College</i>		Not Yet
<i>Spokane Community College District 17</i>		Not Yet
<i>Spokane Falls Community College</i>		Not Yet
<i>Tacoma Community College</i>		Not Yet
<i>Walla Walla Community College</i>		Not Yet
<i>Wenatchee Valley College</i>		Not Yet
<i>Whatcom Community College</i>		Not Yet
<i>Yakima Valley Community College</i>		Not Yet

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March 16, 2007

NSHE Regents Approve WNCC Name Change

Nevada System of Higher Education regents have approved a proposal by Western Nevada Community College to change its name to Western Nevada College. The board also approved a request by Community College of Southern Nevada in Las Vegas to change its name to College of Southern Nevada. The decision came during the Board of Regents' regular meeting at the WNCC Carson City campus. The new name will become effective July 1.

Western's request was submitted after the college was approved in December to offer a Bachelor of Technology degree in Construction Management. The name change follows a national trend where community colleges that offer both associate and bachelor's degrees are removing the word "community" from their names. Such a change first took place in Nevada more than a decade ago when Northern Nevada Community College in Elko changed its name to Great Basin College in 1995, at a time when it began offering select baccalaureate degrees.

"Community colleges are generally perceived as educational institutions that grant only certificates and associate degrees," said WNCC President Carol Lucey. "As community colleges around the country have begun to offer select bachelor's degrees as well, many are changing their names to avoid confusion for degree-holders as they enter the work force." Community colleges in California, Arizona, Florida, and throughout the nation have followed this trend, Dr. Lucey said.

Western Nevada will continue to serve its communities as a community college, but will expand its mission to include the new baccalaureate degree.

"We're not changing who we are. We're simply enhancing what we do, to offer another valuable educational opportunity for our communities," the president said.

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For additional information, please contact:

WNC Information and Marketing Services
2201 W. College Parkway
Carson City, NV 89703

Phone: 775-445-3234
Fax: 775-445-3198
E-mail: info_desk@wnc.edu

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Trustees OK Lake-Sumter Community College name change

June 22, 2012 | By Julia Glum, Orlando Sentinel

LEESBURG —Lake-Sumter Community College trustees gave the go-ahead this week to change the institution's name to Lake-Sumter State College.

The college is in the process of adding a bachelor's degree program in organizational management, its first four-year degree offering. The college wanted a new name to match its expanded mission, President Charles Mojock said.

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The name "Lake-Sumter State College" emerged as voters' top choice in focus groups and an online poll earlier this year.

The Southern Association of Colleges and Schools still has to approve the school's degree program, and the Legislature also has to OK the name change. Though the formal unveiling of the new name is a while away, Mojock said he is excited about the future.

"I sent an email out to faculty and staff saying, 'Last night [Tuesday] at 6:25 p.m., a new college arrived on the scene,'" Mojock said. "It's kind of like when you have a baby, and you look at the clock and say, 'It was born at this time.'"

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History of Daytona State College

Over the past 50-plus years, Daytona State College has evolved from a small campus into an academically superior multi-campus institution providing educational and cultural programs for the citizens of Volusia and Flagler counties. It began in 1957 when the Florida Legislature authorized Daytona Beach Junior College as one of the state's first comprehensive colleges. The college was divided into three divisions: college credit, adult education and the Mary Karl Vocational School. Although the three divisions were administered by one president, they essentially functioned as separate entities under the Volusia County School System.

Volusia County Community College, also a separate entity under the school system, merged with DBJC in 1965. The 1968 Legislature combined the divisions into a single administrative unit under a District Board of Trustees independent of the county school system. In 1971, the official name of the college was changed from Daytona Beach Junior College to Daytona Beach Community College. In 2008, the District Board of Trustees and the state of Florida approved the college's request for yet another name change - Daytona State College. This was done to reflect the institution's transition to a four-year institution offering workforce baccalaureate degrees.

Daytona State's status as a four-year college began in 2006, when it offered its first bachelor's degree - the Bachelor of Applied Science in Supervision and Management. In spring 2009, the college began offering Bachelor of Science in Education degrees and, in fall 2010, the Bachelor of Science in Engineering Technology.

The college launched its two newest bachelor's degrees - Nursing and Information Technology - in January 2014. Additional baccalaureate-level programs and articulation agreements are being planned for future implementation to support the region's economic development and workforce needs.

Over the years, the college has fostered a tradition of excellence in academics and service to a growing community. A leader in the area's workforce and economic development initiatives, Daytona State is continually developing new means to deliver educational services to the community. The college now serves nearly 30,000 students annually.

Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

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Jackson Community College is no more as trustees approve name change to Jackson College

Print (http://blog.mlive.com/citpat/news_impact/print.html?entry=2013/06/jackson_community_college_is_n.html)



(<http://connect.mlive.com/staff/ismith/index.html>) By Leanne Smith | ismith12@mlive.com

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on June 11, 2013 at 8:30 AM, updated June 11, 2013 at 9:18 AM

SUMMIT TWP., MI – Jackson Community College is no more.

Effective immediately, the institution now will be known as Jackson College. The name change was unanimously approved by the college's Board of Trustees on Monday, June 10.

In their approval of the name change, trustees also voted that no more than \$50,000 would be spent to change letterhead, business cards, signage and other items bearing the college's name and logo.

"I hope that the change will be gradual as far as our approach," Trustee Matt Heins said, referring to things like letterhead and business cards.

Because some items, such as letterhead, are generated electronically, the name change will be handled electronically, said Cindy Allen, vice president of administration. All other logo-printed consumables, such as business cards, will be used up before new materials are ordered, she said.

The majority of the cost likely will go toward signage on the main Summit Township campus as well as the college's centers in Lenawee and Hillsdale counties, Allen said.

The name change was supported by a majority of people

(http://www.mlive.com/news/jackson/index.ssf/2013/05/jackson_community_college_on_3.html) who participated in focus groups, internal discussions and meetings with community leaders in all three counties, said Jackson College President Dan Phelan.



Trustees have approved changing the name of Jackson Community College to Jackson College.

File photo

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"One of the things that surprised me most from the focus groups was that the people outside of Jackson were more concerned with the name change than those in Jackson," Trustee Ed Mathein said.

Tim Upham, who works in the college's information technology department, asked board members during the public comment portion of the meeting to keep "community" in the college's name.

"It's not a title to be ashamed of, but one to aspire to," Upham said. "The community part of the name is just as important as the college part."

In discussions with the board, Phelan has said the name change will reflect the college's changing environment

(http://www.mlive.com/news/jackson/index.ssf/2013/03/jackson_community_college_is_c.html).

That includes the college's ability to now offer four-year baccalaureate degrees

(http://www.mlive.com/news/jackson/index.ssf/2013/04/jackson_community_college_vote.html) along with two-year associate degrees, Phelan said.

The college also is trying to attract more international students, and the term "community college" is confusing to them, he said. And some high school graduates perceive community colleges as a lesser option to four-year colleges and universities, he said.

This isn't the first name change for the college. It was founded as Jackson Junior College in 1928 and operated as a division of the Jackson Union School District, now Jackson Public Schools. Voters agreed to make it a separate entity in 1962 by approving the Jackson Community College District. The name changed to Jackson Community College in 1965.



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Jean Floten | Minor edit points to major potential

By JEAN FLOTEN
Bellevue Reporter Columnist
Apr 16 2009, 4:59 PM · **UPDATED**

Changing our name to Bellevue College, from Bellevue Community College, required only a minor edit. Yet the change embodies a major and potentially transformational expansion of our service to the community: our baccalaureate program in a vital health care field.

In my first years as president here local executives told me they urgently needed more workers with Information Technology skills. We responded with IT programs that earned national recognition.

More recently, with critical workforce shortages besetting health-care providers, we doubled the number of Health Science training programs we offer.

And in Fall 2007, we responded in an entirely new way to one of the many voids in our state's higher education system: We launched our first bachelor's degree program, targeting the critical lack of radiation and imaging professionals with bachelor's degree credentials.

It is the success of these students that has led to the decision to change our name.

Because community colleges are generally thought of as awarding associate degree or two-year credentials, our baccalaureate students – the first 18 of whom graduate this June – will receive

bachelor's degree diplomas from "Bellevue College" to signify their accomplishment.

The name change does not indicate any lessening of our commitment to serve the greater Bellevue/Seattle area as a community college.

We know that our programs that provide the first two years of a four-year degree; the 90 different work-related degree and certificate programs we offer; our adult education courses for those not yet ready for college or have yet to acquire the English fluency they need; the lifelong learning opportunities provided by our continuing education; and the door to higher education we hold open for everyone who is eligible – all remain essential services to our community and vital parts of our college's mission that we will not abandon.

But serious educational voids, such as experienced by the health care industry, plague many other types of businesses, too.

Prior to the current recession, 25,000 Washington businesses reported they could not find enough job applicants with bachelor's degrees.

Even worse, the same state survey found the problem was growing faster in King County than in any other western Washington region.

There simply is not enough space in state-supported bachelor's degree programs in our region to meet the needs of employers or job-seekers.

The state Higher Education Coordinating (HEC) Board reports that Washington urgently needs 5,600 new slots in bachelor's degree programs right now, and must expand capacity by 27 percent over the next decade to meet the demand and rebuild our state's strength versus those with whom we compete for economic growth.

The gap is so wide, the board says, that our universities won't be able to fill it entirely by themselves.

The legislative proposals I noted in my last column – introduced by State Sen. Fred Jarrett (D-Mercer Island) and State Rep. Marcie Maxwell (D-Renton) – authorizing Bellevue College to award more bachelor's degrees, ultimately were not forwarded by their respective committees for a vote by their full chambers.

However, we found greater enthusiasm in Olympia and among the general public than we ever anticipated in this first airing of the concept.

While the graduation of our first 18 baccalaureate students marks a turning point in their lives and a good first step in redressing some of health care's most urgent workforce needs, it could, if the state allows it, expand into a substantial component in the compound solution it will take to fill our state's higher education gaps.

Congratulations, Class of 2009, from Bellevue College!

Jean Floten is president of Bellevue College.

-
- [email](#)



MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman

DATE: March 13, 2014

SUBJECT: Policy 607, 608, & 650 - Second Reading

Background

The attached SCCD policies propose no changes are required to the existing language.

This item is being sent to the Board for second reading and final action. Once the Board approves the rules, they become effective immediately.

Recommendation

It is the recommended that the Board adopt these policies as presented.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor for Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

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**Seattle Community College District
Reviewed Policies, No Recommended Changes
Board of Trustees Second Reading March 13, 2014**

Policies: 607, 608, & 650

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 607

TITLE: TAXABLE FRINGE BENEFIT

The Seattle Community College District will maintain procedures to ensure adherence to Office of Financial Management and Internal Revenue Service rules and regulations regarding taxable fringe benefits.

Adopted: 4/4/00

Reviewed by Board of Trustees: September 10, 2009

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 608

TITLE: DISTRICT RESERVE

Seattle Community Colleges will establish and maintain a reserve of 5-10% of the aggregate total of each fund's annual expenditure budget. Excluded are trust and capital funds. The reserve will be established from existing balances or by creating surpluses by generating more revenue than expenditures in a fiscal year. Non-operating budgets with deficits at the end of any fiscal year must be zeroed out by the end of the next fiscal year. Deficit balances may not be carried forward beyond one fiscal year without specific approval of the Chancellor.

The creation of a District operating reserve will ensure sufficient funds available for working capital, be available to deal with fluctuations in revenue or expenditures, and provide opportunities to fund non-recurring expenses, such as program start-up costs or equipment purchases. The status of the District reserve will be reported to the Board of Trustees on a quarterly basis as a part of its financial statements.

Approved by the Board: 6/19/01

Authority: RCW 28B.50.140

Amended: September 10, 2009

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 650

TITLE: DISTRICT INVESTMENT POLICY

It shall be the policy of Seattle Community College District to maximize institutional resources through the prudent and timely investment of all operating and capital funds which are temporarily in excess of current disbursement requirements.

The disposition of temporary excess funds shall be restricted to investment media as permitted by Washington state law.

Adopted: 9/15/75

Amended: 5/5/98

Reviewed by Board of Trustees: September 10, 2009



MEMORANDUM

To: Board of Trustees

From: Charles Sims
Chief Human Resources Officer

Date: March 13th, 2014

SUBJECT: Second Reading - WAC 132F-168 Public Records

Background

The attached WAC revisions will update the policy relating to Public Records requests with the following changes:

- New WAC is based on Attorney General's Model Rules with edits and additions to bring into compliance with Public Records Act. Reviewed by Derek Edwards.
- Sets Public Records Officer at the District Office as the proper person from whom to request records. Centralizes records request process and request queue.
- Allows requestors to petition the Vice-Chancellor if they dispute a decision made by Public Records Officer (Amanda Simpenfenderfer)
- Names specific exemptions (FERPA, Attorney Client Privilege, Trade Secrets)
- Allows SCCD to charge for requestors who ask that paper records be scanned and sent to them electronically or records that must be sent via CD.

This proposal was filed with the Code Revisors Office and was the subject of a Public Hearing held on February 3rd, 2014 (a rulemaking summary is attached).

Today, the proposed WAC is being presented to the Board of Trustees for Second Reading. Following Board of Trustees approval, a CR103 will be filed with the Code Revisors Office and will be posted for 31 days. After the 31 day waiting period the rule will become law.

Recommendation

It is recommended that the Board adopt the revisions to WAC 132F-168.

Submitted By:

Charles Sims
Chief Human Resources Officer

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

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Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
206.934-4100
206.934.4155/TT
Fax 206.934.3883

www.seattlecolleges.edu

AMENDATORY SECTION (Amending Order 16, filed 10/4/73)

WAC 132F-168-010 Access to public records. (~~(This chapter shall be known as Seattle Community College District rules on public records.)~~) (1) The Seattle Community College District VI is a community college district organized under RCW 28B.50.040. The Seattle Community College District VI's central office is located at 1500 Harvard Ave., Seattle, WA 98122. The Seattle Community College District VI has field offices at:

- 9600 College Way North, Seattle, WA 98103
- 6000 16th Ave. S.W., Seattle, WA 98103
- 1701 Broadway, Seattle, WA 98122
- 2120 South Jackson St., Seattle, WA 98144

(2) Any person wishing to request access to public records of Seattle Community College District VI, or seeking assistance in making such a request should contact the public records officer of the Seattle Community College District VI at:

Public Records Officer
Seattle Community College District VI
1500 Harvard Ave.
Seattle, WA 98122
206-934-3873
SCCDPublicRecordsRequest@seattlecolleges.edu

(3) The public records officer will oversee compliance with the act but another Seattle Community College District VI staff member may process the request. Therefore, these rules will refer to the public records officer "or designee." The public records officer or designee and the Seattle Community College District VI will provide the "full-est assistance" to requestors; create and maintain for use by the public and Seattle Community College District VI officials an index to public records of the Seattle Community College District VI; ensure that public records are protected from damage or disorganization; and prevent fulfilling public records requests from causing excessive interference with essential functions of the Seattle Community College District VI.

AMENDATORY SECTION (Amending Order 36, filed 11/21/77)

WAC 132F-168-020 Purpose. (~~(Seattle Community College District shall comply with the provisions of chapter 42.17 RCW, Disclosure Campaign finances Lobbying Records, while at the same time preserving the orderly operation of the Seattle Community College District and the privacy of the students and employees of the school.)~~) (1) RCW 42.56.070(1) requires each agency to make available for inspection and copying nonexempt "public records" in accordance with published rules. The act defines "public record" to include any "writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used, or retained" by the agency. RCW 42.56.070(2) requires each agency to set forth "for informational purposes" every law, in addition to the Pub-

lic Records Act, that exempts or prohibits the disclosure of public records held by that agency.

(2) The purpose of these rules is to establish the procedures Seattle Community College District VI will follow in order to provide full access to public records. These rules provide information to persons wishing to request access to public records of the Seattle Community College District VI and establish processes for both requestors and Seattle Community College District VI staff that are designed to best assist members of the public in obtaining such access.

(3) The purpose of the act is to provide the public full access to information concerning the conduct of government, mindful of individuals' privacy rights and the desirability of the efficient administration of government. The act and these rules will be interpreted in favor of disclosure. In carrying out its responsibilities under the act, the Seattle Community College District VI will be guided by the provisions of the act describing its purposes and interpretation.

AMENDATORY SECTION (Amending Order 36, filed 11/21/77)

WAC 132F-168-030 Request for document inspection. ~~((1) As defined by RCW 42.17.020(26), a public record "includes any writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics." Public records are presumptively available for public access, except as restricted by WAC 132F-168-050. Any person wishing to inspect a public record shall submit Form 1, "request for inspection of public records" WAC 132F-168-100. Each request must be presented to a dean of instruction, dean of students, registrars, district director of employee relations and personnel, business managers, or to their secretaries during regular office hours of the school, as defined in WAC 132F-168-080.~~

~~(2) The officer to whom the request is presented shall, by the close of the following business day: (a) Make the requested document available, or (b) state that such a document does not exist, or (c) ask for clarification of the document requested, or (d) deny access because the document is exempt from public inspection under WAC 132F-168-050. The action taken shall be marked on Form 1 and returned to the person submitting the form.))~~ (1) Hours for inspection of records. Public records are available for inspection and copying during normal business hours of the Seattle Community Colleges, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding legal holidays. Records must be inspected at either the district office or at a field office when those records are stored or maintained at that location. To make arrangements to inspect records at a Seattle Community College District field office, contact the public records officer to schedule the inspection.

(2) Records index. An index of public records is available for use by members of the public, including nonexempt final orders, declaratory orders, interpretive statements, and policy statements, as defined by RCW 42.56.070(5), issued after June 30, 1990, by the board of trustees of the district, the presidents of the colleges, or their designees.

Form. The index shall reference final orders, declaratory orders, interpretive statements, or policy statements by one or more of the following classifications: Date of implementation, organizational unit, or subject matter.

Requests for access to indexes. Information regarding public inspection of indexes, their location, and a schedule for revising and updating these indexes can be obtained by contacting the public records officer.

(3) **Organization of records.** The Seattle Community College District VI will maintain its records in a reasonably organized manner. Seattle Community College District VI will take reasonable actions to protect records from damage and disorganization. A requestor shall not take Seattle Community College District VI records from Seattle Community College District VI offices without the permission of the public records officer or designee. A variety of records are available on the Seattle Community College District VI web site at www.seattlecolleges.edu. Requestors are encouraged to view the documents available on the web site prior to submitting a records request.

(4) **Making a request for public records.**

(a) Any person wishing to inspect or copy public records of the Seattle Community College District VI should make the request in writing on the Seattle Community College District VI request form, or by letter, fax, or e-mail addressed to the public records officer (SCCDPublicRecordsRequest@seattlecolleges.edu) and including the following information:

- Name of requestor;
- Address of requestor;
- Other contact information, including telephone number and any e-mail address;
- Identification of the public records adequate for the public records officer or designee to locate the records; and
- The date and time of day of the request.

(b) If the requestor wishes to have copies of the records made instead of simply inspecting them, he or she should so indicate and make arrangements to pay for copies of the records or a deposit. Pursuant to WAC 132F-168-060, standard photocopies will be provided at fifteen cents per page.

(c) The public records officer or designee may accept requests for public records that contain the above information by telephone or in person. If the public records officer or designee accepts such a request, he or she will confirm receipt of the information and the substance of the request in writing.

AMENDATORY SECTION (Amending Order 36, filed 11/21/77)

WAC 132F-168-040 ((Appeal-)) Review of denials of public records. ((1) If request is denied by the officer pursuant to WAC 132F-168-030, the person requesting the document may appeal to the appropriate campus president or to the district president. The appellant shall file Form 2, together with Form 1 as returned, with the secretary to the campus president or district president, during the day the appeal is returned, if returned prior to 3 p.m., or by 11 a.m. the following business day if returned after 3 p.m. A campus president or

~~the district president shall answer the appeal by returning Form 2 to the person requesting the record before the end of the second business day following the original denial of inspection on Form 1, unless a later time is indicated in the form. In all cases, the person requesting the record shall be notified by the end of the second business day of the disposition of the request.~~

~~(2) If an appeal is filed after the time required in WAC 132F-168-040(1), then the return date shall be the end of the second business day following the filing of the appeal.~~

~~(3) The filing of a request and the return of Form 1 and Form 2 indicating disposition, is made by leaving the form with the secretary of the officer. The secretary of the officer shall mark the time and date of: (a) The receipt of the form, (b) the return of the form with disposition, and (c) the demand made for return by the person submitting the form. A request shall be deemed denied or an appeal denied only after the person filing the form has been notified by the secretary of the dean, personnel officer, president or district president. In all cases, the person shall be notified by the end of the second business day.~~

~~(4) Administrative remedies shall not be considered exhausted until the campus president or the district president has returned the appeal form by the close of the second business day. An appeal may then be made to the board at the next scheduled board meeting.))~~ (1) **Petition for internal administrative review of denial of access.** Any person who objects to the initial denial or partial denial of a records request may petition in writing (including e-mail) to the public records officer for a review of that decision. The petition shall include a copy of or reasonably identify the written statement by the public records officer or designee denying the request.

(2) **Consideration of petition for review.** The public records officer shall promptly provide the petition and any other relevant information to the appropriate vice-chancellor. That person will immediately consider the petition and either affirm or reverse the denial within two business days following the Seattle Community College District VI's receipt of the petition, or within such other time as mutually agreed upon by the Seattle Community College District VI and the requestor.

(3) **Review by the attorney general's office.** Pursuant to RCW 42.56.530, if the Seattle Community College District VI denies a requestor access to public records because it claims the record is exempt in whole or in part from disclosure, the requestor may request the attorney general's office to review the matter. The attorney general has adopted rules on such requests in WAC 44-06-160.

(4) **Judicial review.** Any person may obtain court review of denials of public records requests pursuant to RCW 42.56.550 at the conclusion of two business days after the initial denial regardless of any internal administrative appeal.

AMENDATORY SECTION (Amending Order 36, filed 11/21/77)

WAC 132F-168-050 Exemptions. ~~((1) Public access shall not be granted to documents exempt under RCW 42.17.310, "certain personal and other records exempt," unless the officer determines that disclosure would not affect any vital governmental interest. If the interest can~~

~~be protected by deletion of personal references, access shall be granted following deletion of such material, and a reasonable time shall be allowed for deleting the material.~~

~~(2) Examination of individual files of Seattle Community College District students shall be in accordance with the provisions of district policy 310, student records and federal register, Part 99—Privacy rights of parents and students.~~

~~(3) Individual files of applicants, employees, and officers of Seattle Community College District are available only to members of the faculty and staff of Seattle Community College District who are entrusted with the care and custody of the files, to supervisory personnel, and to the business staff for purposes necessary to carrying out their functions. The only information contained in the individual file of an employee which shall be available for public inspection shall be the name, status, salary and teaching duties of the employee. The employee, however, shall have full access to his personnel file as agreed upon in the employee organization contract.))~~ The Public Records Act provides that a number of types of documents are exempt from public inspection and copying. In addition, documents are exempt from disclosure if any "other statute" exempts or prohibits disclosure. Requestors should be aware of the following exemptions, outside the Public Records Act, that restrict the availability of some documents held by Seattle Community College District VI for inspection and copying:

(1) The Family Educational Rights and Privacy Act, 20 U.S.C. Sec. 1232g; the Uniform Trade Secrets Act, chapter 19.108 RCW; attorney-client privileged communications, RCW 5.60.060(2).

(2) Examination of individual files of Seattle Community College District students shall be in accordance with the provisions of district policy and procedure 380, student records.

(3) The Seattle Community College District VI is prohibited by statute from disclosing lists of individuals for commercial purposes.

(4) Pursuant to RCW 42.56.540, the Seattle Community College District VI reserves the right to seek to enjoin the examination of any specific record, the examination of which the district determines would clearly not be in the public interest and would substantially and irreparably damage any person or would substantially and irreparably damage vital governmental functions.

AMENDATORY SECTION (Amending Order 36, filed 11/21/77)

WAC 132F-168-060 Copying. ~~((Persons granted access to public records pursuant to Form 1 shall be allowed to obtain copies of such documents as they desire upon the payment of twenty five cents per copy page. Copies of documents will be made by an authorized staff member of the Seattle Community College District on any available copier. Payment for copies shall be made to a cashier of the college who will issue a receipt which must be presented to the person in charge of the copying machine. The charge of twenty five cents per copy page is the reasonable cost of paper and copying charges for Seattle Community College District.))~~ (1) **Costs for paper copies.** There is no fee for inspecting public records. A requestor may obtain photocopies for fifteen cents per page. The district reserves the right to use outside vendors for large projects when an outside vendor can provide copies

quicker or for less cost. The requestor will be required to pay the cost charged by the vendor.

Before beginning to make the copies, the public records officer or designee may require a deposit of up to ten percent of the estimated costs of copying all the records selected by the requestor. The public records officer or designee may also require the payment of the remainder of the copying costs before providing all the records, or the payment of the costs of copying an installment before providing that installment. The Seattle Community College District VI will not charge sales tax when it makes copies of public records.

(2) **Costs for electronic records.** The cost of scanning existing Seattle Community College District VI paper or other nonelectronic records is four cents per page. There will be no charge for e-mailing electronic records to a requestor, unless another cost applies such as a scanning fee. A statement of the factors and the manner used to determine this charge is available from the public records officer.

If the requestor asks that the electronic records be provided on CD or DVD, the requestor will be charged the cost of the CD or DVD. If the electronic records are too large to be e-mailed through the Seattle Community College District e-mail system, they will be provided on CD or DVD, and the requestor will be charged accordingly.

(3) **Costs of mailing.** The Seattle Community College District VI may also charge actual costs of mailing, including the cost of the shipping container.

(4) **Payment.** Payment may be made by cash, check, or money order to the Seattle Community College District VI.

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132F-168-075	Judicial review of agency action.
WAC 132F-168-080	Office hours.
WAC 132F-168-090	Sanctions.
WAC 132F-168-100	Request for inspection of public records-Form 1.
WAC 132F-168-110	Request for inspection of public records-Form 2.

WAC 132F-168 Rulemaking Summary

Overview

Proposed Rules Under Consideration: WAC 132F-68 (Access to Public Records)

Authority: RCW 34.05.325 requires state agencies and institutions to provide for oral and written comments in response to proposed rules and to provide a summary of those comments to the Board of Trustees.

The District conducted a rulemaking hearing on February 3, 2014, and received one written comment.

Summary: The purpose of this rulemaking hearing was to solicit comment on changes to the student conduct code. The proposed revisions would:

- Bring the new into compliance with Public Records Act.
- Set the Public Records Officer at the District Office as the proper person from whom to request records.
- Centralize records request process and request queue.
- Allow requestors to petition the Vice-Chancellor if they dispute a decision made by Public Records Officer.
- Names specific exemptions (FERPA, Attorney Client Privilege, Trade Secrets).
- Allows SCCD to charge for requestors who ask that paper records be scanned and sent to them electronically.

Proposed Rules

WAC 132F-168-010 (Access to Public Records)

Comment: We received no comments on the proposed changes to WAC 132F-168-010 (Access to Public Records)

WAC 132F-168-020 (Purpose)

Comment: We received no comments on the proposed changes to WAC 132F-168-020 (Purpose)

WAC 132F-168-030 (Request for Document Inspection)

Comment: We received no comments on the proposed changes to WAC 132F-168-030 (Request for Document Inspection)

WAC 132F-168-040 (Review of Denials of Public Records)

Comment: We received one comment on the proposed changes to WAC 132F-168-040 which outlines the review of a public records request that has been denied. The commenter asked if there should a maximum amount of time that a public record can be denied to a requestor.

Discussion: Some exemptions are permanent, such as education records. Other exemptions are ephemeral, such as records withheld under the deliberative process (valid until a final opinion is issued). The courts have held that requesters cannot have an open-ended request, but may periodically make “refresher” requests. *Double H, L.P. v. Washington Dep't of Ecology*, 166 Wn. App. 707, 710, 271 P.3d 322, *review denied*, 174 Wn. 2d 1014, 281 P.3d 687 (2012). The Public Records Act governs when an exemption is no longer valid and it is entirely dependent on the nature of the underlying record. An administrative rule would not be appropriate for stating when exemptions expire when those exemptions are governed by statute. No changes are recommended.

WAC 132F-168-050 (Exemptions)

Comment: We received no comments on the proposed changes to WAC 132F-168-050 (Exemptions)

WAC 132F-168-060 (Copying)

Comment: We received no comments on the proposed changes to WAC 132F-168-060 (Copying)



MEMORANDUM

TO: Board of Trustees

FROM: Paul Killpatrick, President

DATE: March 13, 2014

SUBJECT: Utility Tunnel on Broadway

Office of the President

1701 Broadway
BE 4180
Seattle, WA 98122
206.587.4144
Fax 206.344.4390
seattlecentral.edu

BACKGROUND

Seattle Central Community College has been maintaining and operating a utility tunnel under and across Broadway for the past 21 years. The tunnel is used for utility purposes in connecting the Broadway Edison building and the Mitchell Activity Center. The College has been working with the City of Seattle to renew a new 10-year permit (the current permit has expired as of May 2013).

As required by the City of Seattle Ordinance No. 124377, passed by the Seattle City Council on December 16, 2013, the Board of Trustees is being asked to accept and approve the agreement in order for Seattle Central Community College to continue maintaining and operating the tunnel.

The full copy of the ordinance will be provided by electronic version to the Board for your review. For the Board packet, we are attaching only selected pages from the ordinance. Please note there is an annual fee of \$1,926 as part of the permitting process.

RECOMMENDATION

It is recommended that the Board of Trustees approve the terms of the ordinance for Seattle Central Community College to continue maintaining and operating the utility tunnel.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Killpatrick", written over a horizontal line.

Dr. Paul Killpatrick, President

Transmitted to the Board with favorable recommendation by,

A handwritten signature in blue ink, appearing to read "Jill Wakefield", written over a horizontal line.

Dr. Jill Wakefield, Chancellor

CITY OF SEATTLE
ORDINANCE 124377
COUNCIL BILL 117926

AN ORDINANCE relating to a utility tunnel under and across Broadway between East Olive Street and East Howell Street; amending Ordinance 116634, as amended by Ordinance 121855; updating the insurance and bond requirements; amending the annual fee and other terms and conditions of the permit; renewing the term of the permit to the Seattle Central Community College; providing for the acceptance of the permit and conditions; and ratifying and confirming certain prior acts.

WHEREAS, by Ordinance 116634, the City of Seattle granted Seattle Central Community College permission to construct and maintain a utility tunnel under and across Broadway between East Olive and East Howell Streets, for a ten-year term, renewable for two successive ten-year terms; and

WHEREAS, the conditions of Ordinance 116634 were amended by Ordinance 121855; and

WHEREAS, the permission authorized by Ordinance 116634 is due for renewal on May 12, 2013; and

WHEREAS, Seattle Central Community College has submitted an application to the Seattle Department of Transportation Director ("Director") to continue maintaining and operating the utility tunnel; and

WHEREAS, Seattle Central Community College has satisfied all terms of the original authorizing ordinance and the Director recommends that the term permit be renewed subject to the terms identified in this ordinance; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The permission granted to Seattle Central Community College by Ordinance 116634 and as amended by Ordinance 121855, to maintain and operate a utility tunnel under and across Broadway between East Olive Street and East Howell Street, is renewed for a ten-year period starting May 13, 2013, and ending at 11:59 p.m. on May 12, 2023, upon the terms and

conditions set forth in Ordinance 116634, as amended by Ordinance 121855, and as further amended by this ordinance.

Section 2. Sections 1, 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13 of Ordinance 116634, as amended by Ordinance 121855, are amended as follows:

1. **Permission.** Subject to the terms and conditions of this ordinance, the City of Seattle ("City") grants permission ((is hereby granted)) (also referred to in this ordinance as a permit) to Seattle Central Community College, and its successors and assigns (((("Permittee")))) as approved by the Director of the Seattle Department of Transportation ("Director") according to Section 11A of this ordinance (the party named above and each approved successor and assign is referred to as "Permittee"). to construct, maintain, and operate a utility tunnel ("tunnel") under and across Broadway between East Olive Street and East Howell Street, connecting the main college building, Broadway Edison, to the student activities center, Charles H. Mitchell Activity Center, and adjacent in whole or in part to the property legally described as:

Lots 1 through 4, together with south 10 feet of Lot 5, of Block 30 of Nagle's Addition to the City of Seattle, as recorded in Volume 1 of Plats, page 153, Records of King County, Washington, together with vacated Street described as follows: the North ½ and North 23 feet of the South 33 feet of a portion of E Olive Street lying East of Broadway Avenue East and West of Nagle Place and vacated per Seattle Ordinance No. 99865. ((Said)) The utility tunnel ((will be five)) is 5 feet in diameter, ((three)) 3 feet below maximum grade of the street, and situated approximately 280 feet south of the centerline of East Howell Street((-)).

2. **Term.** The permission ((herein)) granted to the Permittee ((, its successors and assigns shall be)) is for a term of ten years, ((commencing)) starting on the effective date of this

ordinance and ~~((terminating))~~ ending at 11:59 p.m. on the last day of the tenth year ~~((; provided,~~
~~however, that upon)).~~ Upon written application of the Permittee at least ~~((thirty (30)))~~ 180 days
before expiration of the term, the Director ~~((of Transportation ("Director")))~~ or the City Council
may renew the permit ~~((for two (2)))~~ twice, each time for a successive ten ~~((10))~~-year ~~((terms,~~
~~provided further that the total term of the permission as originally granted and thus extended~~
~~shall not exceed thirty (30) years))~~ term, subject to the right of ((T)) the City ~~((of Seattle~~
~~("City")))~~ to require the removal of the tunnel or to revise by ordinance ~~((to then revise))~~ any of
the terms and conditions ~~((contained herein))~~ of the permission granted by this ordinance. The
total term of the permission, including renewals, shall not exceed 30 years. The Permittee shall
submit any application for a new permission no later than 180 days prior to the expiration of the
then-existing term.

4A. Removal for public use or for cause. The ~~((permit))~~ permission granted ~~((hereby))~~
is subject to ~~((primary and secondary))~~ use of the street right-of-way or other public place
~~((collectively public place))~~ by the City and the public for travel ~~((and)),~~ utility purposes, and other
public uses and benefits. The City ~~((of Seattle ("City")))~~ expressly reserves the right to deny
renewal, or terminate the permission at any time prior to the expiration of the initial term or any
renewal term; and require the Permittee to remove the ~~((utility))~~ tunnel, or any part thereof, or
installation on the public place, at the Permittee's sole cost and expense in the event that:

- (a) The City Council determines~~((;))~~ by ordinance~~((;))~~ that the space occupied by the
~~((utility))~~ tunnel is necessary for any ~~((primary and secondary))~~ public use or benefit


1 **Section 3. Acceptance of terms and conditions.** Within 60 days after the effective date
2 of this ordinance, the Permittee shall deliver to the Director its written signed acceptance of the
3 terms of this ordinance as approved by its Board acting on behalf of the Permittee, as well as the
4 certification of insurance coverage, covenant agreement, and inspection report required by
5 Sections 10A, 11B, and 12B of Ordinance 116634, as further amended by Ordinance 121855 and
6 as further amended by this ordinance. The Director shall file the written acceptance with the
7 City Clerk. If no such acceptance is received within that 60-day period, the privileges conferred
8 by this ordinance shall be deemed to be declined or abandoned and the permission granted
9 deemed to be lapsed and forfeited and the Permittee shall, at its own expense, remove the utility
10 tunnel and all of the Permittee's equipment and property and replace and restore all portions of
11 the public place as provided in Section 5 of Ordinance 116634, as further amended by
12 Ordinance 121855 and as further amended by this ordinance.
13

14 **Section 4. Section titles.** Section titles are for convenient reference only and do not
15 modify or limit the text of a section.
16

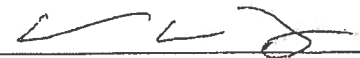
17 **Section 5. Ratify and confirm.** Any act taken by the City or the Permittee pursuant to the
18 authority and in compliance with the conditions of this ordinance but prior to the effective date
19 of the ordinance is ratified and confirmed.
20

21 **Section 6.** This ordinance shall take effect and be in force 30 days after its approval by
22 the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it
23 shall take effect as provided by Municipal Code Section 1.04.020.
24
25
26
27
28


1 Passed by the City Council the 16th day of December, 2013, and
2 signed by me in open session in authentication of its passage this
3 16th day of December, 2013.

4 
5 _____
6 President _____ of the City Council

7 Approved by me this 19th day of December, 2013.
8

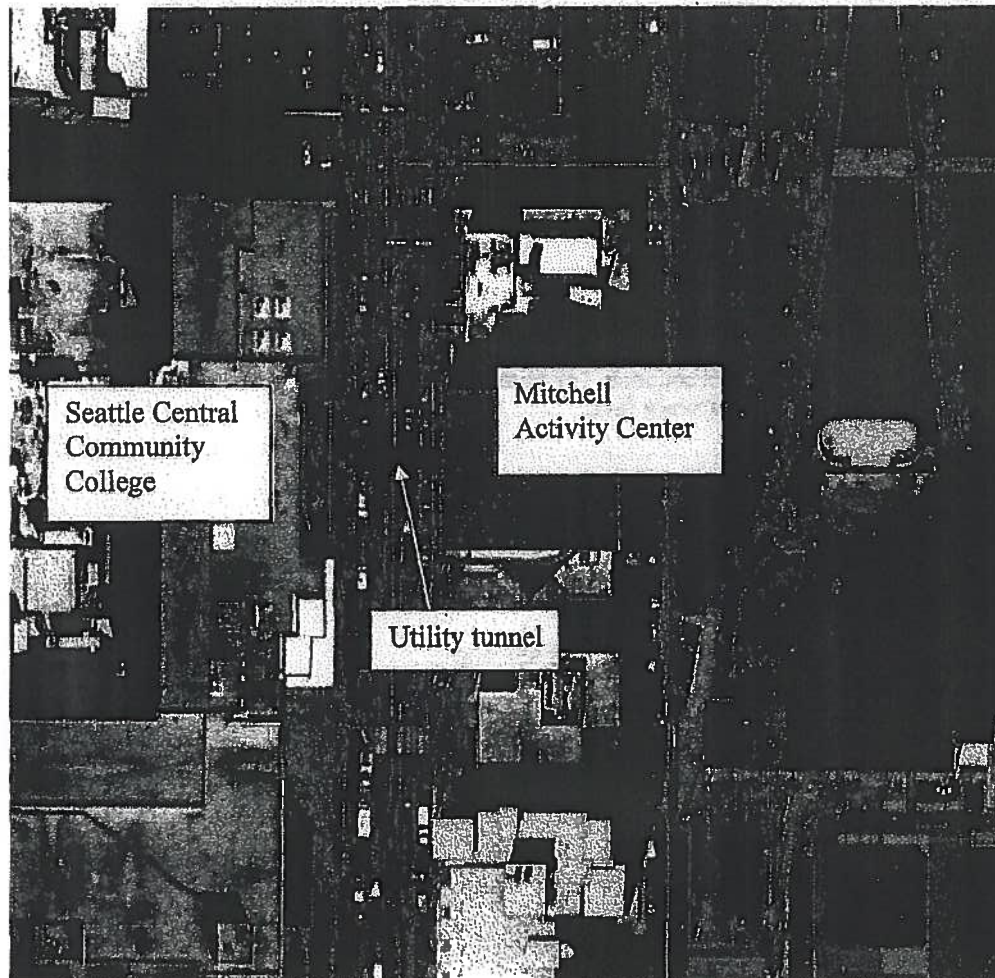
9 
10 _____
11 Michael McGinn, Mayor

12 Filed by me this 23rd day of December, 2013.
13

14 
15 _____
16 Monica Martinez Simmons, City Clerk

17 (Seal)
18
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Attachment A – Seattle Central Community College Tunnel Area Map



Map is for informational purposes only and is not intended to modify or supplement the legal description(s) in the Ordinance.



City of Seattle
Office of the Mayor

September 3, 2013

Honorable Sally J. Clark
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Clark:

I am pleased to transmit the attached proposed Council Bill that grants a 10-year renewal permit to Seattle Central Community College for an existing utility tunnel under and across Broadway between East Olive Street and East Howell Street, as authorized by Ordinance 116634.

The existing utility tunnel connects the Broadway Edison main college building and the Charles H. Mitchell Activity Center. The utility connections include communication cables, emergency electrical power, and chilled water supply and return piping. In addition to granting a new 10-year permit renewal, the proposed Council Bill updates the insurance and bond requirements, updates the annual fee, and specifies the conditions under which authorization is granted.

Thank you for your consideration of this legislation. Should you have questions, please contact Angela Steel at 684-5967.

Sincerely,

Michael McGinn
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

Michael McGinn, Mayor
Office of the Mayor
600 Fourth Avenue, 7th Floor
PO Box 94749
Seattle, WA 98124-4749

Tel (206) 684-4000
Fax (206) 684-5360
TDD (206) 615-0476
mike.mcgin@seattle.gov



MEMORANDUM

TO: Board of Trustees

FROM: Dr. Jill Wakefield, Chancellor

DATE: March 13, 2014

SUBJECT: Enrollment Report: 2012 – 2013 *Student Achievement Points*

Background

This report provides the 2012 – 2013 year-end Student Achievement Points total distribution. This includes the Seattle Community Colleges share of the award pool based on three measurements: total points, completions, and points per student.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Carin Weiss
Vice Chancellor

Transmitted to the Board for their information.

Dr. Jill Wakefield
Chancellor

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SVI Seattle
Vocational
Institute

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

Washington District VI
1500 Harvard Avenue
Seattle, WA 98122
206.934.4100
Fax 206.934.3883
Voice Relay 800.833.6388

www.seattlecolleges.edu



Seattle Community Colleges

BOARD OF TRUSTEES

Thursday, March 13, 2014

Presented by: Carin Weiss, Vice Chancellor

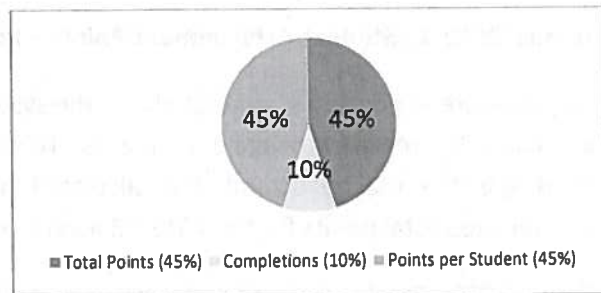
ENROLLMENT REPORT: 2012-2013 Student Achievement Points

This month's report provides the 2012-2013 year-end Student Achievement Points Total Distribution.

Seattle Community College District 2012-13 Student Achievement Points Share of Award Pool

The Student Achievement Initiative was established to improve accountability by measuring and tracking student progression and completion. In previous years, financial awards were based on the total number of achievement points earned. Beginning in the 2012-2013 year, the allocation mechanism for financial awards was modified to include points earned per student served. Student achievement points are calculated for awards in three areas:

1. Total points
(45% of total award dollars)
2. Completions
(10% of total award dollars)
3. Efficiency
Points per student (45% of total award dollars)



Annual 2012-13 Student Achievement Points – Total Points (45%)

Total points are measured by combining the points earned in nine areas of performance:

- Basic Skills advancement
- College Readiness in English
- College Readiness in Math
- 1st 15 college credits earned
- 1st 30 college credits earned
- 45 credits earned (within a workforce or academic pathway)
- Quantitative/Computation Completion
- Retention Point
- Completion Point

The Seattle District produced 42,608 total points in the 2012-13 academic year earning an 8.8% share of the award pool as shown in Table 1 below:

Table 1	Total Points	Share of System Total	Share of Award Pool
Seattle District	42,608	8.8%	\$ 186,296
Seattle Central	17,824	3.7%	\$ 77,932
South Seattle	13,273	2.8%	\$ 58,034
North Seattle	11,511	2.4%	\$ 50,330
System Total	482,144		\$ 2,108,082

Annual 2012-13 Student Achievement Points – Completions (10%)

The total points listed in Table 1 do not include the completion points earned. These points are tracked separately and account for 10% of the total financial award. One point per academic year is awarded for students who earn one or more of the following awards: Short certificate with 20 or more college level professional-technical credits earned within two years; Long certificate; Degree; Apprenticeship completion. The Seattle District's share of the system total was 8.3% as outlined in Table 2 below:

Table 2	2013 Completions	Share of System Total	Share of Award Pool
Seattle District	2,731	8.3%	\$ 40,357
Seattle Central	1,210	3.7%	\$ 17,249
South Seattle	979	3.0%	\$ 13,956
North Seattle	642	2.0%	\$ 9,152
System Total	32,863		\$ 468,463

Annual 2012-13 Student Achievement Points – Points per Student (45%)

The measure of points per student allows the system to adjust for the varying size of college districts and changing trends in college enrollments. This measure is calculated by taking the total points and dividing by the total headcount. It is calculated for both the award year and the prior year and forms the adjusted total points for the 2012-13 award year.

From SBCTC: Total points and completions awards align with college size, points per student awards do not. By design, part of the award methodology aligns with college size, part does not: 55% (completions and total points) will align with college size, although variations between colleges of the same size will be driven by performance (points per student). The alignment with college size is similar to current total state funding by district: the larger the college, the more state funding it receives. But 45% (points per student) will not align with college size. Unlike our current state funding by district, small and large colleges can earn the same size rewards.

Table 3 below reflects the points per student earned in 2012-13:

Table 3	Points per Student x 100	Share of System Total	Share of Award Pool
Seattle District	143	8.3%	\$ 153,210
Seattle Central	154	2.6%	\$ 55,525
South Seattle	149	2.6%	\$ 53,823
North Seattle	121	2.1%	\$ 43,862
System Total	5,828		\$ 2,108,082

Annual 2012-13 Student Achievement Points – Summary

The Seattle District will receive \$379,861 (7.2%) as the distribution share of the available total.

2013 STUDENT ACHIEVEMENT AWARDS BY DISTRICT

Table 4	Total Headcount	Total Points	Completions Awards	Total Points Awards	Points per Student Awards	Net Point Gain @ \$84 per Point *	Total 2013 Award
Bates	8,748	11,755	\$11,176	\$47,969	\$80,319	\$74,340	\$213,803
Bellevue	22,003	30,951	\$26,058	\$127,335	\$52,948	\$105,857	\$312,198
Bellingham	4,355	6,781	\$8,582	\$27,016	\$74,321	\$36,082	\$146,001
Big Bend	3,468	7,510	\$6,001	\$30,995	\$79,377		\$116,373
Cascadia	4,458	7,567	\$5,502	\$31,398	\$61,534	\$4,116	\$102,550
Centralia	5,313	8,150	\$6,557	\$33,623	\$56,335	\$45,067	\$141,582
Clark	19,669	31,178	\$26,258	\$128,266	\$58,275	\$12,180	\$224,979
Clover Park	7,189	12,312	\$13,058	\$49,827	\$77,624	\$33,382	\$173,890
Columbia Basin	11,028	18,334	\$14,839	\$75,610	\$63,535		\$153,985
Edmonds	13,479	20,950	\$17,990	\$86,082	\$60,927	\$20,212	\$185,211
Everett	14,285	22,433	\$18,360	\$92,452	\$57,174		\$167,987
Grays Harbor	3,055	5,925	\$5,588	\$24,192	\$72,775		\$102,555
Green River	12,438	21,225	\$24,433	\$85,308	\$61,934		\$171,676
Highline	15,791	23,568	\$16,636	\$97,944	\$54,129		\$168,709
Lake Washington	6,749	12,441	\$10,178	\$51,274	\$79,991		\$141,444
Lower Columbia	5,845	10,214	\$11,048	\$41,270	\$64,780		\$117,098
Olympic	12,765	20,675	\$21,824	\$83,703	\$57,188		\$162,716
Peninsula	3,801	7,615	\$13,143	\$29,264	\$77,232		\$119,639
Pierce District	14,971	27,614	\$20,869	\$114,336	\$67,458	\$66,425	\$269,088
Renton	9,886	12,038	\$11,675	\$49,053	\$66,555		\$127,283
Seattle District	34,691	45,439	\$40,356	\$186,295	\$153,210		\$379,861
Shoreline	9,193	13,562	\$16,479	\$54,243	\$56,614		\$127,336
Skagit Valley	8,519	13,519	\$11,147	\$55,690	\$63,137		\$129,974
South Puget Sound	8,420	14,128	\$14,227	\$57,408	\$62,384		\$134,019
Spokane District	27,018	37,588	\$32,886	\$154,259	\$116,050	\$132,698	\$435,894
Tacoma	11,479	22,943	\$16,336	\$95,303	\$73,731		\$185,371
Walla Walla	6,150	9,431	\$11,447	\$37,724	\$58,959		\$108,130
Wenatchee Valley	5,694	9,891	\$10,321	\$40,081	\$64,509	\$13,132	\$128,043
Whatcom	7,580	12,632	\$12,231	\$51,480	\$61,465	\$10,171	\$135,346
Yakima Valley	8,246	16,638	\$13,257	\$68,680	\$73,610	\$11,712	\$167,259
Total	326,286	515,007	\$468,463	\$2,108,082	\$2,108,082	\$565,374	\$5,250,000

* The adjusted point gain is the difference between the 2013 adjusted total points and the actual total points in the prior year.
The adjusted point gain in 2013 was awarded at \$84 per point.



MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman

DATE: March 13, 2014

SUBJECT: Quarterly Financial Summary for Period Ending December 31, 2013

Background

Seattle Community College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Quarterly Financial Summary provides summary data for all of the campuses and the District Office for the period ending December 31, 2013.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology
Business & Finance

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

Seattle
CENTRAL
Community
College

NORTH
Seattle
Community
College

SOUTH
Seattle
Community
College

VI Seattle
Vocational
Institute

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center



Quarterly Financial Report

Period Ending December 31, 2013

District Summary

Executive Overview

This quarterly report for the Seattle Community Colleges includes financial information from July 1, 2013 through December 31, 2013.

Overall, the colleges demonstrate a healthy financial position and have no unexpected results. Some key components include:

- Operating expenses are being managed within budgets
- Tuition revenue is at \$20.4M which is 55% of the target and compares to \$21.5M and 61% for the same period in the prior year. Although this is running below target, it is anticipated that when Winter and Spring Quarters International FTES are converted, we will exceed our annual target of \$36,905,039.
- There are no significant financial concerns in other funds at this time.

Financial Sustainability

Seattle Community Colleges is well positioned in several categories that demonstrate financial sustainability:

- As of December 31, 2013, the colleges had spent 44.1% of the operating budget
- Total reserves of \$13.1M million are 6.5% of our total budget and within the 5-10% policy requirement
- Local Funding sources remain a diversified source of revenue
 - International Programs revenue continues to be strong at \$15.9M. Intensive English revenue is at \$5.8M which is 80% of their target.
- Cash balances in Running Start, International Students and Grants & Contracts remain stable and healthy
- Self-support programs continue to run positive cash balances
- Retail and other fund balances remain in positive cash positions
- Food Service Fund 569 has a negative cash balance and is being proactively monitored by the Campus Business Office and Food Services Staff.

Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)

- The total Year to Date operating expenditures of \$46M through 12/31/13 are at 44.1% of the operating budget compared to 43% last year. Total expenditures as of 12/31 are approximately \$2M below the same period last year, demonstrating continued conservative operational spending.
- Labor (salary and benefit) costs are at 48.7% of the annual budget and remain fairly consistent with last year. Expenses of \$49.5M this year compared to last year at \$48.8M is an increase of about 3.8%.
 - The 3% classified salary reinstatement contributed to this increase.
- Expenditures in Goods & Services (aka Non-Labor expenses) are also in close alignment with last year. The expenditures total of \$7.6M as of 12/31/13 compares to \$8.2M last year, which is 7% less than last year at this time. Expenses for this year are at 30% of total budget in this category.

Grants & Contracts

- International Student program revenue totaled \$15.9M through this reporting period. The revenue was \$12.6M last year at this time, an increase of more than \$3M.
- Grants continue to be a strong funding opportunity for the SCC with an active balance of close to \$29M as of December 31, 2013. This is the multi-year grant total of all active grants. See the Active Grants report for more detail.

Fund Reporting

The updated reporting formats now show the non-operating budget in a balance sheet and income statement format.

- Fund 522, Associated Students revenue lower than last year at this time. The revenue of \$1.5M which aligns with enrollment that continues to be slightly lower than last year at this time. The cash balance is up by 14% at \$5.5M this year, compared to \$4.9M last year.
- Fund 570, Auxiliary Enterprise revenue of \$8.3M is above last year at this time of \$6.8M which is a 22% increase for the mid-year time point. The revenue of \$8.3M is greater than the year-to-date expenses of \$5.7M and contributes to the bottom line. The cash balance is up by 7.7% at \$14.8M this year, compared to \$10M last year.

Revenue Outlook

Revenue from non-state resources continues to be a strong area of growth for SCCD. These include Tuition revenue, International revenue, indirect and program cost recovery revenue, Running Start and Intensive English program revenue.

Reserves

- Per SCCD Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve for the District is at approximately 6.5% of the aggregate total of annual expenditure budget.



CENTRAL
NORTH
SOUTH
SVI

Seattle Colleges Quarterly Financial Summary

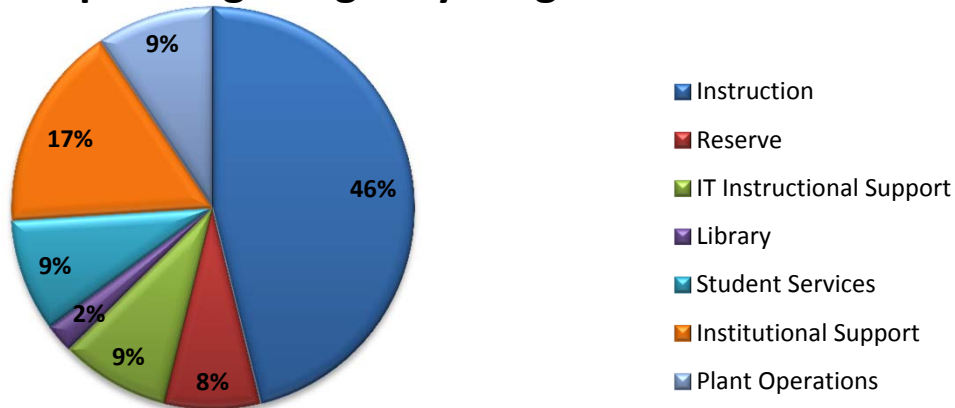
District Summary as of 12/31/13

Operating Budget Analysis

Operating Budget Program Roll-up

Program	FY Budget	% of Budget	YTD Expense	Balance	% of Budget Spent
Instruction	\$48,624,017	46.10%	\$23,034,071	\$25,589,946	47.40%
Reserve	\$8,154,681	7.70%	\$0	\$8,154,681	0.00%
IT Instructional Support	\$9,224,994	8.80%	\$4,074,731	\$5,150,263	44.20%
Library	\$2,427,517	2.30%	\$1,130,784	\$1,296,733	46.60%
Student Services	\$9,567,412	9.10%	\$4,365,269	\$5,202,143	45.60%
Institutional Support	\$17,446,998	16.60%	\$8,187,673	\$9,259,325	46.90%
Plant Operations	\$9,940,392	9.40%	\$5,672,697	\$4,267,695	57.10%
Total	\$105,386,011	100.00%	\$46,465,225	\$58,920,786	44.10%

Operating Budget by Program



Year to Year Comparison

Program	YTD Expense	Prior YTD Expense	Difference	Percent Change
Instruction	\$23,034,071	\$27,270,445	(\$4,236,374)	-15.5%
Reserve	\$0	\$0	\$0	0.0%
IT Instructional Support	\$4,074,731	\$0	\$4,074,731	100.0%
Library	\$1,130,784	\$1,029,242	\$101,542	9.9%
Student Services	\$4,365,269	\$6,062,448	(\$1,697,179)	-28.0%
Institutional Support	\$8,187,673	\$8,222,919	(\$35,246)	-0.4%
Plant Operations	\$5,672,697	\$5,695,017	(\$22,320)	-0.4%
Total	\$46,465,225	\$48,280,071	(\$1,814,846)	-3.8%

Seattle Colleges Quarterly Financial Summary

District Summary as of 12/31/13

Operating Budget Analysis by Sub-Object

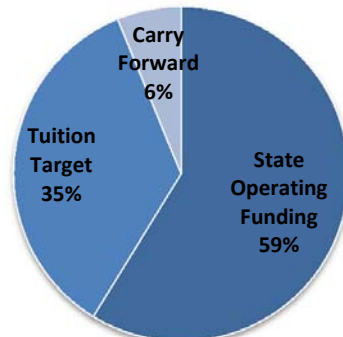
Category	FY Budget	YTD Expense	Balance	% of Budget Spent
Full-Time Faculty	\$18,428,197	\$6,866,135	\$11,562,062	37.3%
Faculty Stipends	\$1,250,668	\$465,959	\$784,709	37.3%
Part-Time / Pro Rata Faculty	\$20,761,815	\$10,961,461	\$9,800,354	52.8%
Classified	\$15,346,009	\$7,737,539	\$7,608,470	50.4%
Exempt	\$14,553,476	\$7,543,598	\$7,009,878	51.8%
Overtime	\$28,200	\$56,759	(\$28,559)	201.3%
Hourly, Students & Others	\$2,215,465	\$1,277,621	\$937,844	57.7%
Benefits	\$23,920,990	\$12,098,841	\$11,822,149	50.6%
Sub Total Labor Costs	\$96,504,820	\$47,007,913	\$49,496,907	48.7%
Goods & Services	\$18,372,843	\$5,356,701	\$13,016,142	29.2%
Travel	\$335,719	\$100,921	\$234,798	30.1%
Equipment	\$1,329,241	\$585,346	\$743,895	44.0%
Client Services	\$3,892,861	\$1,337,599	\$2,555,262	34.4%
Personal Services	\$552,423	\$260,002	\$292,421	47.1%
Sub Total Non-Labor Expenses	\$24,483,087	\$7,640,569	\$16,842,518	30.1%
Total	\$120,987,907	\$54,648,482	\$66,339,425	45.2%
Offsets such as indirect cost, program recoveries and transfers	(\$15,601,896)	(\$8,183,258)	(\$7,418,638)	52.5%
Total (Net)	\$105,386,011	\$46,186,527	\$59,199,484	44.10%

Prior Year Expense Analysis

Category	Current YTD Exp	Prior YTD Exp	Difference	Difference
Labor	\$47,007,913	\$48,862,533	(\$1,854,620)	3.8%
Non-Labor	\$7,640,569	\$8,220,269	(\$858,396)	7.1%
Total FMS	\$46,186,527	\$49,633,663	(\$3,447,136)	6.9%

Operating Funding Targets

FY 1314 Annual Funding	Current Year
State Operating Funding	\$61,944,262
Tuition Target	\$36,905,039
Carry Forward	\$6,536,710
Total FMS	\$105,386,011



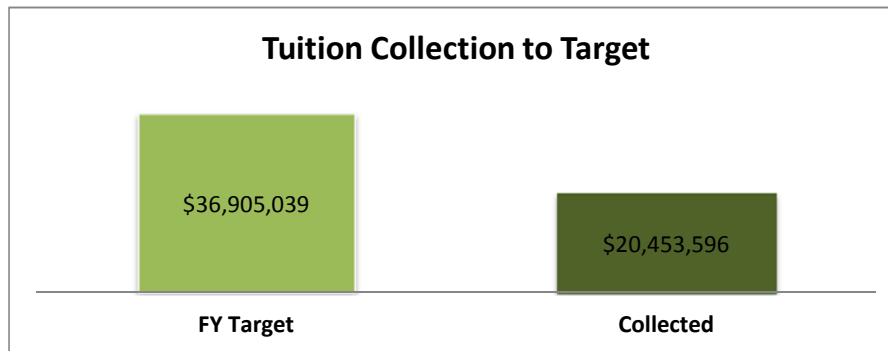


Seattle Colleges Quarterly Financial Summary District Summary as of 12/31/13

Tuition Overview

Tuition Revenue Collection Analysis for the District

	Target	Collected	% of Annual Target	Prior Year-End Actual Revenue
District	\$36,905,039	\$20,453,596	55.4 %	\$35,826,615



Tuition Revenue for Prior Year

	Target	Collected	% of Annual Target	Actual Revenue
District	\$34,999,021	\$21,564,647	61.6%	\$35,826,615

Indirect & Cost Recovery Overview

Indirect & Program Cost Recovery Analysis (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs & All Colleges)	\$ 1,097,528	\$514,379	46.87%	\$1,392,292
Program Cost Recovery	\$12,094,096	\$6,931,000	57.31%	\$14,325,058
Total	\$13,191,624	\$7,445,379	56.40%	\$15,717,350

Other Revenue Analysis

Revenue Source	FY Target	Collected	% of Target	Prior Year
International	\$ 16,703,864	\$15,965,925	95.58%	\$12,689,900
Running Start	\$ 2,255,000	\$960,268	42.58%	\$775,759
Intensive English	\$ 7,208,633	\$5,834,832	80.94%	\$5,139,766
Total	\$ 26,167,497	\$22,761,025	86.98%	\$18,605,425



CENTRAL
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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Reserve Status

Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$ 3,904,619	
Local Reserve	148	\$ 460,418	
Operating Reserve	149	\$ 5,750,000	
Associated Students Reserve	522	\$ 40,000	
Bookstore Spendable Reserve	524	\$ 1,696,293	
Parking Reserve	528	\$ 460,000	
Auxiliary Enterprises Reserve	570	\$ 814,818	
Total		\$ 13,126,147	6.53%
Total Budget		\$ 201,113,629	

Bookstore Inventory Reserves

Title	Fund	Cash Balance
Bookstore Restricted Reserve	524	\$ 836,032
Total		\$ 836,032



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc.)

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 12,525,213	\$ 11,860,543
Accounts Receivable	\$ 97,751	\$ 114,170
Inventory	\$ 94,980	\$ 94,980
Total Assets	\$ 12,717,944	\$ 12,069,693
Liabilities & Equity		
Accounts Payable	\$ 515,437	\$ 1,411,040
Total Liabilities	\$ 515,437	\$ 1,411,040
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 10,706,715	\$ 10,582,132
Current Gain/Loss	\$ 1,495,791	\$ 76,521
Total Equity	\$ 12,202,506	\$ 10,658,653
Total Liabilities & Equity	\$ 12,717,943	\$ 12,069,693

Income Statement	YTD	Prior Year End
Revenue	\$ 6,032,192	\$ 9,726,683
Expenses		
Labor & Benefits	\$ 2,436,718	\$ 5,194,210
Goods & Services	\$ 1,201,412	\$ 2,824,193
Other Expenses	\$ 898,270	\$ 1,631,759
Total Expenses	\$ 4,536,401	\$ 9,650,162
Current Gain/Loss	\$ 1,495,791	\$ 76,521



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Associated Students - Fund 522

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 5,580,778	\$ 4,901,914
	% change	-14%
Accounts Receivable	(\$ 910)	\$ 1,175
Fixed Assets	\$ 302,443	\$ 302,443
Accum. Depreciation	(\$ 118,035)	(\$ 115,009)
Total Assets	\$ 5,764,276	\$ 5,090,523
Liabilities & Equity		
Accounts Payable	\$ 153,229	\$ 282,948
Long-Term Liabilities	\$ 111,940	\$ 111,940
Total Liabilities	\$ 265,169	\$ 394,888
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 4,697,289	\$ 4,151,190
Current Gain/Loss	\$ 801,818	\$ 544,446
Total Equity	\$ 5,499,107	\$ 4,695,636
Total Liabilities & Equity	\$ 5,764,276	\$ 5,090,524

Income Statement	YTD	Prior Year End
Revenue	\$ 2,477,553	\$ 3,890,261
Expenses		
Labor & Benefits	\$ 1,222,307	\$ 2,415,248
Goods & Services	\$ 117,246	\$ 332,169
Other Expenses	\$ 336,182	\$ 598,398
Total Expenses	\$ 1,675,735	\$ 3,345,815
Current Gain/Loss	\$ 801,818	\$ 544,446



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Bookstore - Fund 524

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 3,582,569	\$ 3,498,480
Accounts Receivable	\$ 60,988	\$ 84,367
Total Assets	\$ 3,643,557	\$ 3,582,846
Liabilities & Equity		
Accounts Payable	\$ 113,775	\$ 118,517
Total Liabilities	\$ 113,775	\$ 118,517
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 3,464,329	\$ 3,153,098
Current Gain/Loss	\$ 65,453	\$ 311,231
Total Equity	\$ 3,529,782	\$ 3,464,329
Total Liabilities & Equity	\$ 3,643,557	\$ 3,582,846

Income Statement	YTD	Prior Year End
Revenue	\$ 521,141	\$ 1,236,684
Expenses		
Labor & Benefits	\$ 0	\$ 5,104
Goods & Services	\$ 414,034	\$ 801,315
Other Expenses	\$ 41,654	\$ 119,034
Total Expenses	\$ 455,688	\$ 925,453
Current Gain/Loss	\$ 65,453	\$ 311,231



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Parking - Fund 528

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 1,729,433	\$ 2,141,293
Accounts Receivable	\$ 27,593	\$ 27,096
Prepaid Expenses	\$ 0	\$ 565
Fixed Assets	\$ 4,034,469	\$ 4,034,469
Accum. Depreciation	(\$ 3,910,053)	(\$ 3,908,615)
Total Assets	\$ 1,881,442	\$ 2,294,808
Liabilities & Equity		
Accounts Payable	\$ 2,475	\$ 159,749
Long-Term Liabilities	\$ 36,736	\$ 36,736
Total Liabilities	\$ 39,210	\$ 196,485
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 2,098,274	\$ 1,981,423
Current Gain/Loss	(\$ 256,042)	\$ 116,901
Total Equity	\$ 1,842,232	\$ 2,098,324
Total Liabilities & Equity	\$ 1,881,442	\$ 2,294,809

Income Statement	YTD	Prior Year End
Revenue	\$ 1,576,653	\$ 2,506,004
Expenses		
Labor & Benefits	\$ 333,978	\$ 560,093
Goods & Services	\$ 1,444,889	\$ 1,808,272
Other Expenses	\$ 53,828	\$ 20,739
Total Expenses	\$ 1,832,695	\$ 2,389,103
Current Gain/Loss	(\$ 256,042)	\$ 116,901



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Food Service - Fund 569

Balance Sheet	YTD	Prior Year End
Assets		
Cash	(\$ 446,912)	\$ 14,517
Accounts Receivable	\$ 15,244	\$ 15,322
Inventory	\$ 12,238	\$ 12,238
Total Assets	(\$ 419,430)	\$ 42,077
Liabilities & Equity		
Accounts Payable	\$ 0	\$ 357,429
Long-Term Liabilities	\$ 5,327	\$ 5,327
Total Liabilities	\$ 5,327	\$ 362,756
Equity		
Prior Year Fund Balance (Carry Forward)	(\$ 320,679)	(\$ 258,816)
Current Gain/Loss	(\$ 104,078)	(\$ 61,862)
Total Equity	(\$ 424,757)	(\$ 320,678)
Total Liabilities & Equity	(\$ 419,430)	\$ 42,078

Income Statement	YTD	Prior Year End
Revenue	\$ 905,364	\$ 1,022,115
Expenses		
Labor & Benefits	\$ 553,171	\$ 480,177
Goods & Services	\$ 412,793	\$ 602,531
Other Expenses	\$ 43,478	\$ 1,270
Total Expenses	\$ 1,009,442	\$ 1,083,977
Current Gain/Loss	(\$ 104,078)	(\$ 61,862)



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Auxiliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 14,870,533	\$ 13,805,398
	% change	-7.7%
Accounts Receivable	\$ 934,770	\$ 1,286,967
Inventory	\$ 14,842	\$ 14,842
Fixed Assets	\$ 1,145,934	\$ 1,145,934
Accum. Depreciation	(\$ 572,170)	(\$ 571,356)
Total Assets	\$ 16,393,908	\$ 15,681,784
Liabilities & Equity		
Accounts Payable	\$ 154,791	\$ 2,063,135
Long-Term Liabilities	\$ 889,775	\$ 889,775
Total Liabilities	\$ 1,044,566	\$ 2,952,910
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 12,738,026	\$ 7,732,201
Current Gain/Loss	\$ 2,611,317	\$ 4,996,673
Total Equity	\$ 15,349,343	\$ 12,728,874
Total Liabilities & Equity	\$ 16,393,909	\$ 15,681,784

Income Statement	YTD	Prior Year End
Revenue	\$ 8,355,515	\$ 14,353,369
Expenses		
Labor & Benefits	\$ 3,990,968	\$ 6,822,102
Goods & Services	\$ 1,156,234	\$ 1,368,006
Other Expenses	\$ 596,996	\$ 1,166,589
Total Expenses	\$ 5,744,198	\$ 9,356,696
Current Gain/Loss	\$ 2,611,317	\$ 4,996,673



Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Student Housing - Fund 573

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 397,896	\$ 426,359
Total Assets	\$ 397,896	\$ 426,359
Liabilities & Equity		
Accounts Payable	\$ 53,258	\$ 150,524
Total Liabilities	\$ 53,258	\$ 150,524
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 275,836	\$ 370,498
Current Gain/Loss	\$ 68,802	(\$ 94,662)
Total Equity	\$ 344,638	\$ 275,836
Total Liabilities & Equity	\$ 397,896	\$ 426,360

Income Statement	YTD	Prior Year End
Revenue	\$ 500,127	\$ 593,121
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 430,159	\$ 687,582
Other Expenses	\$ 1,166	\$ 201
Total Expenses	\$ 431,325	\$ 687,783
Current Gain/Loss	\$ 68,802	(\$ 94,662)



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Agency - Fund 840

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 4,313,831	\$ 7,198,945
Accounts Receivable	\$ 329,798	\$ 1,938,456
Total Assets	\$ 4,343,629	\$ 9,137,401
Liabilities & Equity		
Accounts Payable	\$ 2,167,088	\$ 7,009,550
Total Liabilities	\$ 2,167,088	\$ 7,009,550
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 2,087,050	\$ 2,014,162
Current Gain/Loss	\$ 389,490	\$ 113,689
Total Equity	\$ 2,476,540	\$ 2,127,851
Total Liabilities & Equity	\$ 4,643,628	\$ 9,137,401

Income Statement	YTD	Prior Year End
Revenue	\$ 707,842	\$ 393,461
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 80,373	\$ 187,943
Other Expenses	\$ 237,979	\$ 91,829
Total Expenses	\$ 318,352	\$ 279,772
Current Gain/Loss	\$ 389,490	\$ 113,689



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Seattle Colleges Quarterly Financial Summary

District Summary, as of 12/31/13

Financial Statements by Fund

Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year End
Assets		
Cash	\$ 129,098	\$ 172,945
Fixed Assets	\$ 210,950	\$ 210,950
Accum. Depreciation	(\$ 211,129)	(\$ 211,129)
Total Assets	\$ 128,919	\$ 172,767
Liabilities & Equity		
Accounts Payable	\$ 0	\$ 10,458
Long-Term Liabilities	\$ 15,288	\$ 15,288
Total Liabilities	\$ 15,288	\$ 25,746
Equity		
Prior Year Fund Balance (Carry Forward)	\$ 147,021	\$ 80,491
Current Gain/Loss	(\$ 33,390)	\$ 66,530
Total Equity	\$ 113,631	\$ 147,021
Total Liabilities & Equity	\$ 128,919	\$ 172,767

Income Statement	YTD	Prior Year
Revenue	\$ 104,463	\$ 331,393
Expenses		
Labor & Benefits	\$ 79,759	\$ 143,679
Goods & Services	\$ 58,094	\$ 117,118
Other Expenses	\$ 0	\$ 4,066
Total Expenses	\$ 137,853	\$ 264,863
Current Gain/Loss	(\$ 33,390)	\$ 66,530



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Seattle Community Colleges Active Grants Report

As Of December 31, 2013

SUMMARY

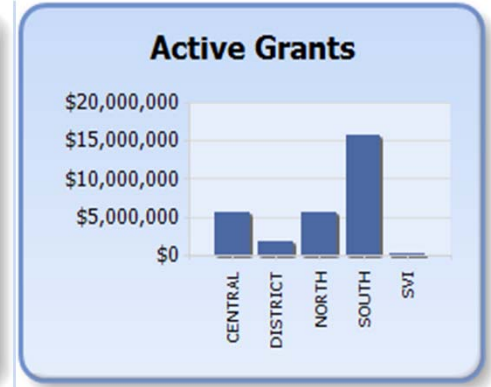
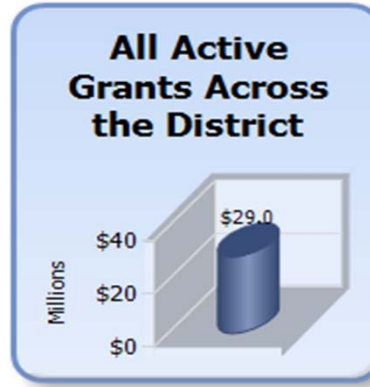
The Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total over \$29M in active grants and come with rules, reporting , and other resource investments.

Currently the Department of Education, NSF, and Gates Student Success Grants are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year

Grand Total of Active Grants	\$	29,007,260
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Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
DISTRICT	PORT OF SEATTLE	1MA2	MARITIME POS	5/20/2013	12/31/2013	\$20,000	GRANT TO HIRE FED WRITER IN ORDER TO OBTAIN FED FUNDS FOR MARITIME.
	SEA-CITY OF ECO DEV	1MAR	P2C-MARITIME	9/1/2011	12/31/2013	\$20,000	COMPLETE ASSESSEMENT OF MARITIME PROGRAMS AND ANALYSIS OF TRAINING GAPS AND DEVELOP A PLAN FOR ARTICULATION OF MARITIME TRAINING PROGRAMS WITH EXISTING PROGRAMS.
	BILL & MELINDA GATES FNDTN	1BMG	PATH2COMPLETN-SCCD	1/1/2012	12/31/2014	\$3,000,000	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
	WALMART/LEAGUE FOR INNOVATION	1WAL	WALMART BF 2.0	9/1/2013	6/30/2015	\$233,333	THE COLLEGES RECEIVED A FIRST ROUND OF FUNDING FOR WALMART 1.0 IN 2009, WHICH PROVIDED SCHOLARSHIPS FOR LOW-INCOME STUDENTS, AND ENABLED THE LAUNCH OF START NEXT QUARTER. THE WALMART BRIGHTER FUTURES 2.0 PROJECT WILL BUILD UPON THESE SUCCESSES. BY FOCUSING ON TWO HIGH-DEMAND INDUSTRIES WITH CLEAR PATHWAYS FOR CAREER ADVANCEMENT: MANUFACTURING AND ALLIED HEALTH.

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	CITY OF SEATTLE	1BIT	SCCD P2C BIZ INFO TC	1/1/2012	6/30/2014	\$700,000	FUNDING FOR ALIGNMENT AND DEVELOPMENT OF BUSINESS IT. STACKABLE CERTIFICATE PROGRAM CURRICULUM FOR IMPLEMENTATION AT ALL THREE COLLEGES.
	SEA-CITY ECO DEV	1HEA	P2C-HEALTHCARE	9/1/2011	12/31/2013	\$34,500	
	SEA-CITY ECO DEV	1ISM	P2C-IND SKIL&MANUFAC	9/1/2011	12/31/2013	\$149,500	
	SEA-CITY ECO DEV	1LOG	P2C-INTL TRADE&LOGIS	1/1/2012	12/31/2013	\$94,500	
	TOTAL - DISTRICT					\$1,754,977	
CENTRAL	CSCC FOUNDATION	2C50	DISABILITY SUPPT SVC	4/1/2011	12/31/2015	various	
	131-PRK-14	2T35	14SB PRK-NON-TRADL	7/1/2013	6/30/2014	\$4,600	
	131-PRK-14	2T36	14SB PRK-ONE-STOP	7/1/2013	6/30/2014	\$3,800	
	SBCTC 313-WFDA-14	2W55	14SB WORKFIRST-PERF	7/1/2013	6/30/2014	\$108,729	
	SBCTC 131-WFDA-14	2W57	14SB WORKFIRST-ADMIN	7/1/2013	6/30/2014	\$20,645	
	SBCTC	2M14	12SB ACHIEV DRM LDRS	9/1/2011	6/30/2014	\$19,900	DEPT OF ED TITLE III GRANT
	DOE# P042A100749	2C42	10-14 TRIO SSS	9/1/2010	8/31/2014	\$442,227	
	131-PRK-14	2T32	14SB PRK/ADMIN	7/1/2013	6/30/2014	\$8,514	
	STATE BOARD FOR COMM & TECH CO	2M31	14SB BFET	10/1/2013	9/30/2014	\$481,788	SUPPORT STUDENT LITERACY CORPS AND STUDENT MENTORING CORPS.
	131-PRK-14	2T33	14SB PRK-ADVISING	7/1/2013	6/30/2014	\$116,371	
	ROD PIERSON & MADONNA LANDON	2C44	MAINSTAY PRIVATE PAY	12/10/2011	12/30/2015	\$14,000	MAINSTAY CONTRACT FOR BRIAN PIERSON AND AUSTIN LANDON. ASSESSMENT, JOB DEVELOPMENT, JOB COACHING, AND JOB RETENTION.
	SCCC FNDTN & STUDENT LDRSHIP	2C03	COLLEGEWIDE TUTORING	7/1/2008	6/30/2014	\$115,000	COLLEGE-WIDE TUTORING FUNDED BY CENTRAL FOUNDATION(\$45K) AND STUDENT LEADERSHIP(\$70K).
	NSF#0966307	2OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$487,000	\$1.2 MIL OVER 5-YRS FOR STUDENT SUPPORT STRUCTURE, PROJECT MGMT, AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING OR TRANSFER ASSOCIATE DEGREES IN SCIENCES.
	FOUNTAIN & OTHERS	2CMP	DW COMPASS PREP INIT	8/1/2011	12/31/2015	\$33,000	DW INITIATIVE TO PREPARE STUDENTS FOR THE COMPASS EXAM TEST.

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	KING CO DEPT OF ADULT/JUV DET	2K01	14 KING CO DEPT/DET	7/1/2013	6/30/2014	\$67,082	SCCC TO PROVIDE INSTRUCTORS A MINIMUM 20 HOURS A WEEK OF ADULT EDUCATION INSTRUCTION DURING FY2014 TO DAJD INMATES.
	131-PRK-14	2T31	14SB PRK-PROF & TECH	7/1/2013	6/30/2014	\$34,015	
	KING COUNTY DEVL P DISABILITY	2N04	MAINSTAY	1/1/2013	12/31/2013	\$542,928	TO PROVIDE PERSONS WITH DEVELOPMENTAL DISABILITIES THE OPPORTUNITY FOR COMMUNITY-BASED EMPLOYMENT.
	SCCC FOUNDATION	2C45	BAS PGM CONTR-FNDTN	11/10/2010	11/10/2015	\$2,000	SCCC FOUNDATION CONBTIBUTION FOR BAS PROGRAM MINI GRANT.
	SBCTC #131-IBAW-13	2N82	13 I-BEST 131-IBAW	4/19/2013	6/30/2014	\$23,666	
	131-PRK-14	2T34	14SB PRK-SPEC POP	7/1/2013	6/30/2014	\$64,629	
	NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$689,494	\$2.0 MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERRING TO BACCALAUREATE INSTITUTIONS BY RECRUITMENT; SUPPORT READY STUDENTS, HELP STUDENTS PERSIST AND ACHIEVE ACADEMIC EXCELLENCE IN THEIR STEM MAJOR CLASSES, AND HELP STUDENTS TRANSFER TO 4-YEAR INSTITUTIONS.
	GA# 2009-101G	2C47	ENERGY CONSERVATION	10/27/2010	6/30/2014	\$2,058,200	ENERGY CONSERVATION PROJECT MGMT SERVICES TO BE PROVIDED BY AMERESCO QUANTUM INC.
	SBCTC	2K04	14 ABE LDRSHP BLOCK	7/1/2013	6/30/2014	\$5,948	
	CENTRAL FOUNDATION	2C59	WRITING CENTER	6/11/2011	12/31/2015	\$1,000	CENTRAL FOUNDATION AWARDED A GRANT TO SUPPORT THE ESTABLISHMENT OF THE WRITING CENTER.
	SEATTLE OFFC OF ECONOMIC DEV	2BIT	P2C-BUS INFO TECHNOL	9/1/2011	12/31/2013	\$109,500	FUNDING OF BUSINESS IT COHORT AT CENTRAL AND TO ALIGN/DEVELOP CURRICULUM FOR IMPLEMENTATION ACCROSS THREE CAMPUSES.
	SBCTC 131-IDEA-13	2N69	13 SBCTC 131-IDEA-13	1/1/2013	3/31/2016	\$154,635	
	SBCTC 131-WFDA-14	2W58	14SB WORKFIRST-LIFE	7/1/2013	6/30/2014	\$1,584	
	TOTAL - CENTRAL					\$5,610,255	
NORTH	SBCTC 132-PLB-14	3T32	14SB PRK-STUDENT	7/1/2013	6/30/2014	\$40,380	
	SBCTC 132-JSP-14QM	3JS1	14SB JOB SKILLS PROG	8/15/2013	6/30/2014	\$75,739	
	GILDER LEHRMAN INSTITUTE OF AH	3NEH	16NEH CREATEDEQUAL	9/1/2013	8/31/2016	\$1,200	

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	NSF#0966314	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$360,000	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING OR TRANSFER ASSOCIATE DEGREES IN SCIENCES.
	COLLEGE SPARK	3SPK	COLEGE SPARK-COMPASS	9/1/2011	12/31/2013	\$159,010	OUTCOMES FOR HIGHER PLACEMENT SCORES ON COMPASS, TRANSITION RATE FROM BASIC SKILLS TO COLLEGE-LEVEL WITHIN 1-YEAR, ENROLLMENT PERSISTENCE RATE.
	AIR WA#1121422	3AIR	14DOL AIR WA 1121422	10/1/2011	12/31/2014	\$1,168,679	AIR WA IS A CONSORTIUM OF WA AEROSPACE AND ADVANCED MANUFACTURING EDUC AND TRAINING ORGANIZATIONS THAT WILL SERVE STUDENTS AND COMPANIES IN AREAS MANAGED BY THE WDC WHOSE LEAD GRANTEE IS SPOKANE CC.
	SBCTC	3M82	13SB PERKINS LBG	2/18/2013	12/31/2013	\$16,000	
	UNIVERSITY OF PENNSYLVANIA	3MOS	UPENN MOD OF SUCCESS	3/1/2013	12/31/2013	\$50,000	
	SBCTC 132-PLB-14	3T31	14SB PRK-INSTRUCTION	7/1/2013	6/30/2014	\$121,747	
	SBCTC 132-EAOG-14	3EAO	14SB EARLY ACH OPPOR	7/1/2013	6/30/2014	\$37,500	
	WDC SEATTLE KC	3M09	14WDC 13/171-RRA	7/1/2013	6/30/2014	\$185,155	
	NSCC EDUCATION FUND	3CM5	EDFUND MINIGRTS 1315	7/1/2013	6/30/2015	\$20,000	NSCC EDUCATION FUND SUPPORTED MINI GRANTS FOR BIENNIUM 2013-15.
	SBCTC - 132-BFET-14	3M17	14SB BFET	10/1/2013	9/30/2014	\$389,669	
	SBCTC 132-FLCA-14SB	3FL1	14SB FLC-WILLIAMS	10/1/2013	6/30/2014	\$5,000	
	NSF#0969607	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$783,478	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUIT AND SUPPORT READY STUDENTS, HELP SET STUDENTS PERSIST AND ACHIEVE ACADEMIC EXCELLENCE IN THEIR STEM MAJOR, CLASSES AND HELP STUDENTS TRANSFER TO 4-YEARS.
	SBCTC 132-3ALB-14	3ALB	14SB ABE LDRSHP BLK	7/1/2013	6/30/2014	\$5,948	
	WDC 13/685-HHS	3M12	14WDC 13/685-HHS	9/1/2013	9/29/2014	\$405,509	

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	NSF#1204279	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2016	\$812,292	SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE, WHILE EXPANDING DIVERSITY. TRAIN NANO TECHNICIANS TO ENTER THE LOCAL WORKFORCE TO PURSUE THE TRANSFER TO 4-YR INSTITUTIONS.
	NORTH FOUNDATION	3CM3	EDFUND MINIGRNT 1113	7/1/2011	12/30/2015	\$20,000	2011-2013 ED FOUNDATION MINI GRANT.
	DSHS 1365-81564,3011LS-65	3L33	14DSHS LEP PATHWAY	7/1/2013	6/30/2014	\$38,386	DSHS CONTRACT SERVICE.
	SBCTC 132-PLB-14	3M83	14SB PERKINS LBG	8/26/2013	6/30/2014	\$16,000	TO HELP SMALL BUSINESSES DEVELOP EXPORTS.
	SBCTC 132-WFDA-14	3WDA	14SB WFDA GRANT	7/1/2013	6/30/2014	\$209,040	
	SBCTC 132-JSP-14BP	3JS2	14SB JOBSKILLSPROGBP	8/29/2013	6/30/2014	\$66,214	
	NSF#1204279	3C24	NSF1204279 NANO2 NIC	9/1/2012	8/31/2016	\$85,452	SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PINCEIPLES OF NANOSCIENCE, WHILE EXPANDING DIVERSITY AND TRAIN NANOTECHNICIANS ENTERING THE LOCAL WORKFORCE AND TO PURSUE THE TRANSFER AT 4-YEARS INSTITUTIONS. 40% CHARGES TO THIS BUDGET LIMITED TO EQUIPMENT AND PARTICIPANT SUPPORT COSTS ONLY. NO ICR ALLOWED TO THESE COSTS PER NSF GUIDELINE. ALSO, ANOTHER BUDGET #111-3C23 IS PART OF THIS PROJECT.
	SBCTC	3HE6	HEET VI 2013-2014	7/1/2013	6/30/2014	\$346,370	THE HEET (HOSPITAL EMPLOYEE EDUCATION AND TRAINING) GRANT WILL LEAD TO INCREASED CAPACITY IN THE COLLEGE SYSTEM FOR INNOVATIVE PROGRAMS IN NURSING AND OTHER HIGH DEMAND HEALTH CARE FIELDS.
	SBCTC 132-PIP1-14	3PIP	14SB PERKINS IP1	11/7/2013	6/30/2014	\$15,000	
	SB 132-IDEA-13	3DEA	16SB I-DEA GRANT	1/1/2013	12/31/2016	\$154,635	
	SBCTC 132-PIP2-14	3PI2	14SB PERKINS IP2	11/7/2013	6/30/2014	\$15,000	
TOTAL - NORTH						\$5,603,403	
SOUTH	DOE#P047A120693	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,250,000	
	KING COUNTY EMPLOY & EDUC	4C90	HOMELESS EP	7/1/2012	6/30/2014	\$29,520	\$14,760 A YEAR FOR INFRASTRUCTURE OF 1.0 HOMELESS PGM KING COUNTY FUNDED STAFF BASED AT THE WORKSOURCE AFFILIATE OFFICE IN SSCC.

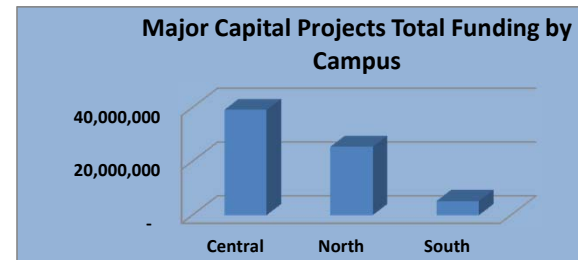
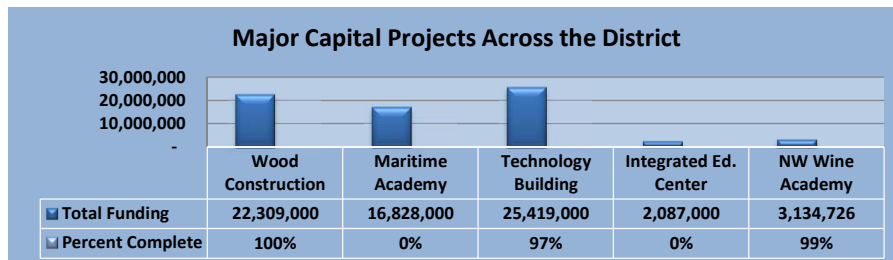
Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	THE JOHN FETZER INSTITUTE, INC.	4K17	THE EMERGENCE OF WRK	4/1/2013	5/31/2014	\$141,378	"THE EMERGENCE OF WORKERS' VOICES AND LEADERSHIP" PROJECT WILL ENGAGE THE SERVICES OF CONSULTANT TO ASSIST THE INSTITUTE IN PLANNING, DEVELOPING, AND IMPLEMENTING THE INSTITUTE'S PROGRAMS.
	DOE# P042A100880	4L44	TRIO SSS 3 OF 5	9/1/2010	8/31/2015	\$1,514,705	
	DOE#P382B110009	4Z50	FAANAPISI	1/11/2011	9/30/2015	\$1,998,790	GRANT AND RELATED ASSISTANCE TO ASIAN AMERICANS AND NATIVE AMERICAN PACIFIC ISLANDER TO ENABLE THE INSTITUTION TO IMPROVE AND EXPAND THEIR CAPACITY TO SERVE AANAPI AND LOW-INCOME INDIVIDUALS.
	WDC OF SEATTLE KING COUNTY	4K20	WDC-HHS-HEALTH	9/30/2013	9/29/2014	\$256,640	SSCC WILL PROVIDE COHORT-BASED TRNG FOR HEALTH CARE ENROLLED STUDENTS.
	METRO DEVLPMNT COUNCIL	4C85	1/5 CACG-TRIO TALENT	10/14/2010	8/31/2015	\$92,000	SOUTH AND METROPOLITAN DEVELOPMENT COUNCIL (FISCAL AGENT AND RESPONSIBLE FOR REPORTING TO THE HECB (FUNDING) WILL COLLABORATIVELY IMPLEMENT THE COLLEGE ACCESS CHALLENGE GRANT. FOR THE PURPOSE TO INCREASE ACADEMIC PERFORMANCE AND PREPARATION (TARGETED HS STUDENTS) AND INCREASE THEIR GRADUATION/POST SECONDARY ENROLLMENT RATES.
	NSF#0966315	4OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$353,000	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT, INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING (OR TRANSFER) ASSOCIATE DEGREES IN SCIENCES.
	GREEN RIVER COMMUNITY COLLEGE	4C18	GT-HEXCEL	1/1/2014	12/31/2014	\$110,400	TO DEVELOP TRAINING CURRICULUM, CONDUCT TRAINING SESSIONS.
	WDC-SONOHOMISH COUNTY	4M56	WDC-SNH-SKLUP/JFF	4/1/2012	6/30/2014	\$70,685	WIA TITLE 1-B-GREEN JOBS INNOVATION FUND FOR PROFESSIONAL CERTIFICATION PATHWAYS FOR ARCHITECTS, CONSULTANTS, AND CONSTRUCTION CONTRACTOR WHO WANTS AND NEEDS TO KNOW HOW TO BUILD A SUSTAINABLE BUILDING.
	PUGET SND INDUSTRIAL EXCELLENC	4L62	CDL-KENWORTH TRUCK	1/1/2012	12/31/2015	\$89,400	TWO 160-HOURS OF COMMERCIAL DRIVER LICENSE TRAINING COURSES FOR 9 STUDENTS TO BE HELD AT KENWORTH TRUCK COMPANY STARTING JAN, 1 2012.
	WA STATE DEPT OF CORRECTIONS	4N34	DOC-LSW	1/13/2013	6/30/2014	\$214,052	TO PROVIDE CLASSES IN LIFE SKILLS TO WORK AND GED FOR \$65,000 CONTRACT WAS EXTENDED FROM JULY 1 TO JUNE 30, 2014 FOR \$149,052.

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	WDC	4L68	1214 ONE-STOP	7/1/2013	6/30/2014	\$52,800	SIMPLE CO-LOCATION WITH COORDINATED DELIVERY OF SVCS BY PARTNERS (CAREER DEV SVCS, TRAC ASSOC, NEIGHBORHOOD HOUSE, PACIFIC ASSOC, DISLOCATED WORKER, ASIAN COUNSELING REFERRAL SVC). BY SHARING SPACE AT THE PARTNERSHIP FACILITY, THIS IS A WORKSOURCE CONTRACT AMONG PARTNERS.
	NSF#0969609	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$527,028	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUITMENT AND SUPPORT READY STUDENTS. HELP SET STUDENTS PERSIST AND ACHIEVE ACADEMIC EXCELLENCE FOR IN THEIR STEM MAJOR CLASSES. HELP STUDENTS TO TRANSFER TO 4-YEAR INSTITUTIONS.
	SEATTLE FOUNDATION SKILLUP	4N46	SEATTLE FDN SKILLUP	1/1/2013	12/31/2013	\$34,000	A BLOCK GRANT TO CREATE A MINORITY BUSINESS DEVELOPMENT CENTER.
	WDC-KING COUNTY	4N80	WDC-WELDING/VIGOR	7/1/2013	6/30/2014	\$93,646	WELDING COHORT/VIGOR
	US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,288,845	TALENT SEARCH IDENTIFIES AND ASSISTS INDIVIDUALS FROM DISADVANTAGED BACKGROUNDS TO SUCCEED IN HIGHER EDUCATION. IT PROVIDES ACADEMIC, CAREER, AND FINANCIAL COUNSELING TO PARTICIPANTS AND ENCOURAGES THEM TO GRADUATE FROM HIGH SCHOOL AND CONTINUE ON TO COMPLETE THEIR POST SECONDARY EDUCATION. GOAL IS TO INCREASE NUMBER OF DISADVANTAGED YOUTH WHO COMPLETE HIGH SCHOOL, ENROLL IN AND COMPLETE THEIR POSTSECONDARY EDUCATION.
	EVERGREEN COLLEGE & CAREER CEN	4N90	EVERGREEN CC	1/1/2012	12/30/2014	\$1,000	MOU BETWEEN SSCC AND EVERGREEN COLLEGE AND CAREER CENTER TO PAY FOR COMPASS TEST FEES.
	NATIONAL OCEANIC & ATMOSPH.ADM	4N59	NOAA WELDING	1/27/2014	2/17/2014	\$6,016	TO PROVIDE A 3-WEEK WELDING INTENSIVE FOR MARITIME AND MANUFACTURING ENVIRONMENTS - 90HRS.
	TOKYO EXPRESS JAPAN, KOGAKUIN U	4N89	KU ELC PROGRAM	2/18/2014	3/16/2014	\$5,000	KU ENGLISH LANGUAGE AND CULTURE PROGRAM. INTERNATIONAL STUDENTS-TOKYO,JAPAN.
	CITY OF SEATTLE/FLEETS DPRTM	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000	
	WDC-MARITIME	4N81	WDC-MARITIME	1/1/2014	5/15/2014	\$100,336	MARITIME MANUFACTURING COHORT THRU WIA DISLOCATED WORKER(CFDA#17.278) AND DOL.

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	DSHS-RIA	4L08	14DSHS-RIA	7/1/2013	6/30/2014	\$338,063	CLASSES FOR BOEING AIRCRAFT CORP.
	KVICHAK MARINE INDUSTRIES, INC	4N31	KVICHAK	10/1/2013	2/28/2014	\$55,000	FIVE CUSTOMIZED INDUSTRIAL MARINE MANUFACTURING TRAINING COURSES, THIRTY THREE SESSIONS, FOR UP TO TWENTY STUDENTS PER COURSE.
	LABOR CENTER FOUNDATION	4N21	LABOR CTR FNDTN REIM	1/1/2012	12/31/2014	\$211,000	HAZARDOUS MATERIALS TRAINING WORKSHOP.
	SEATTLE PUBLIC SCHOOL	4M08	1314 AUTO COLLISION	9/1/2013	6/30/2014	\$53,006	TO PROVIDE A CAREER AND TECHNICAL EDUCATION CLASS FOR SPS STUDENTS ENROLLED IN AUTOMOTIVE COLLISION REPAIR PROGRAM.
	SEATTLE PUBLIC SCHOOL	4K46	14 WESTSEA HS	9/1/2013	6/30/2014	\$19,200	TO DELIVER THE READINESS ACADEMY PROGRAM TO COLLEGE BOUND STUDENTS AT WEST SEATTLE HIGH SCHOOL.
	SPOKANE CC-DIST#17	4T04	AIR WA	10/1/2011	9/30/2014	\$1,458,808	AIR WA GRANT AGREEMENT WITH US DEPT OF LABOR EMPLOYMENT AND TRAINING ALONG WITH CONSORTIUM MEMBERS.
	DOEDUC# P031A100048	4T60	2IP TITLE3 1OF5	10/1/2010	9/30/2015	\$1,998,802	STRENGTHENING INSTITUTIONS PROG HELPS HIGHER EDUCATION TO BECOME SELF-SUFFICIENT AND EXPAND THEIR CAPACITY TO SERVE LOW-INCOME STUDENTS BY PROVIDING FUNDS TO IMPROVE/STRENGTHEN THEIR ACADEMIC QUALITY, INSTS MGMT, AND FISCAL STABILITY.
	DOE#P047A120679	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,501,500	
	SBCTC	4M31	14SB BFET	10/1/2013	9/30/2014	\$1,331,280	
	SBCTC FED VOC	4T69	14SB-PERKINS	7/1/2013	6/30/2014	\$198,418	
	SBCTC	4W55	14SB WORKFIRST	7/1/2013	6/30/2014	\$279,312	
	SBCTC	4L11	14SB ABE LEAD	7/1/2013	6/30/2014	\$5,211	
	TOTAL - SOUTH					\$15,722,841	
SVI	SBCTC	5T31	PERKINS FY 13-14	7/1/2013	6/30/2014	\$65,351	
	SBCTC	5W55	WORKFIRST FY 13-14	7/1/2013	6/30/2014	\$250,433	
	TOTAL - SVI					\$315,784	
TOTAL - All Active Grants						\$29,007,260	

SEATTLE COMMUNITY COLLEGES
MAJOR CAPITAL PROJECT REPORT
FUNDING REPORT AS OF DECEMBER 31, 2013

Project	Prior Allocation	2013-15 APPR/ReAPPR Changes	Total Project Funding	Status
CENTRAL CAMPUS				
WOOD CONSTRUCTION REPLACEMENT	\$ 22,309,000	\$ -	\$ 22,309,000	Replace five inadequate, obsolete buildings with a beautiful state-of-the-art Wood Technology education center. Construction is complete and students are enjoying exceptional labs and classrooms that provide the space, tools and equipment to learn the craft of woodworking including construction of buildings, boats, and furniture. Contractual close-out and warranty close-out is underway. Final invoice to Jody Miller Construction is being processed and other closeout activities proceeding.
MARITIME ACADEMY REPLACEMENT	\$ 1,337,000	\$ 15,491,000	\$ 16,828,000	The new Maritime Academy building project is replacing completely delapidated portables with a structure designed around the challenging geographic position of Salmon Bay. Design is 95% complete and final geotechnical evaluations are underway to support the required Right-of-Way and Sitework. Construction is expected to begin at the end of the wet Season, March 31st. Construction funds allocated July 2013 in the amount of \$15,491,000.
	\$ 23,646,000	\$ 15,491,000	\$ 39,137,000	
NORTH CAMPUS				
TECHNOLOGY BUILDING RENEWAL	\$ 25,419,000		\$ 25,419,000	Great progress is being made on the new Health Sciences and Student Resources Building on North's campus. The project is 97 percent complete and will be substantially completed by mid-February. The renovated facility will house three cutting edge science labs and superb nursing skills area. There are two anatomy/physiology labs and a general science lab, a cadaver lab/storage area and an up-to-date integrated lab-prep area. The facility includes four quality classrooms ranging in capacities from 38 to 60 seats. The building program includes a centralized Learning Center that consolidates all the College's tutoring programs in the facility. This function is focused to promote student success. A new food services venue, super-espresso, replaces the current cafeteria. Student gathering spaces have been provided throughout the facility. A new plaza and outdoor eating area have been included in the project. Full outfitting, furniture and equipment, and final preparation of the building interior is expected to be complete by mid-March. The College anticipates a gold LEED (Leadership in Energy and Environmental Design) designation, in keeping with the campus commitment to sustainability. To date the project has generated 490 new trade jobs, exceeding the original goal of 300.
	\$ 25,419,000	\$ -	\$ 25,419,000	
SOUTH CAMPUS				
INTEGRATED EDUCATION CENTER	\$ -	\$ 2,087,000	\$ 2,087,000	Replace the old Cascade Court building with a new Integrated Education Center building. This project is in detailed design phase which started Summer 2013; funding is for design phase only with construction funding expected to be allocated from the state in the 2015-17 biennium.
MACHINE SHOP RENOVATION FOR INSTRUCTIONAL WINE PROGRAM	\$ 2,734,726	\$ 400,000	\$ 3,134,726	Renovate old Machine Shop to house Northwest Wine Academy Instructional Program. Project includes reconfiguring existing ventilation system to accommodate safe wine production a patio for events. Both building and patio are open for use and the project is 99% complete with only minor final punchlist items for the contractor to complete.
	\$ 2,734,726	\$ 2,487,000	\$ 5,221,726	
DISTRICT BALANCES	\$ 51,799,726	\$ 17,978,000	\$ 69,777,726	





MEMORANDUM

Seattle
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SVI Seattle
Vocational
Institute

■ ■ ■

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

TO: Board of Trustees

FROM: Dr. Jill Wakefield
Chancellor

DATE: March 13, 2014

SUBJECT: Policy 126 – First Reading

Background

The attached SCCD policy revision is suggested to update the information and reflect current practice.

Recommended Action

It is the recommendation that this item be received as information only.

Submitted by and transmitted to the Board
with a favorable recommendation,

Dr. Jill Wakefield
Chancellor

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
206.934.4100
206.934.4155/TT
Fax 206.934.3883

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 126

TITLE: MEETINGS OF THE BOARD OF TRUSTEES – GUIDELINES

1. Regular Meetings

The Board of Trustees will hold a regular meeting on the second Thursday of each month for 11 months of the year (except August), unless that day is a legal holiday or otherwise modified by Board action. In the event that the Board of Trustees is unable to meet on the regular meeting date, the chairperson of the Board may order that the meeting be rescheduled or that no regular meeting of the Board be held that month. The Board will adopt, usually during the preceding fall quarter, an annual meeting schedule which lists the date, time, and location of each meeting. Advance notice of meetings shall be given in accordance with the Open Public Meetings Act, chapter 42.30 RCW.

2. Special Meetings

A special meeting may be called at any time by the chairperson of the Board or by a majority of the members of the Board. Notice of such a special meeting will be given in accordance with the Open Public Meetings Act, chapter 42.30 RCW.

3. Open and Closed Sessions

Board meetings will generally be open to the public. However, the Board may hold executive sessions or other closed sessions in accordance with the Open Public Meetings Act, chapter 42.30 RCW.

4. Board Meeting Schedule

- a. Study Session – A study session will normally be held before the regular session. During this time, reports may be given to the Board and resource people may be invited to provide detailed background information on particular items.
- b. Regular Session – The regular session will normally include the items on which the Board takes formal action.

5. Location of Board Meetings

Board meetings will mostly be rotated among the three campuses, the institute and the Siegal Center. Addresses of these sites are as follows:

North Seattle Community College
9600 College Way North
Seattle, WA 98103

Seattle Central Community College
1701 Broadway
Seattle, WA 98122

South Seattle Community College

6000 16th Avenue SW

Seattle, WA 98106

Seattle Vocational Institute

2120 South Jackson Street

Seattle, WA 98144

Siegal Center

1500 Harvard

Seattle, WA 98122

6. Board Office

The Board of Trustees will maintain an office at 1500 Harvard Avenue, Seattle, Washington 98122, telephone (206) ~~587~~934-3872. This office will be the official location for all records, correspondence, minutes, and other materials relating to the Board. The District (Board) seal will also be kept at this office. All correspondence addressed to the Board should be sent to this address.

7. Minutes of Board Meetings

The minutes of all Board meetings shall be kept by the recording secretary. Proposed minutes should be read and approved by the chairperson (or acting chairperson for that meeting) prior to their being circulated to the ~~B~~oard. Minutes shall be approved by the Board. They ordinarily will include: a record of attendance of all Board members, the chief executive officer of the District, the campus presidents, legal counsel, and advisory representatives to the Board; a summary of the discussion and action on items on the agenda; and copies of any approved resolutions.

8. Inspection of Board Records

Any member of the public may inspect Board records ~~during regular working hours~~, in accordance with ~~state law~~, RCW Chapter 42.56 The Public Records Act, WAC 132F-168 Public Records and District Policy ~~254~~, and Procedures ~~254.10~~ (Access to Public Records).

9. Agenda of Board Meetings

The regular session of Board meetings will generally follow this format, except as modified by the Board:

- I. Call to Order
- II. Roll Call
- III. Introduction of Visitors
- IV. Public Comments
- V. Approval of Agenda
- VI. Approval of Previous Minutes
- VII. Presentation

- VIII. Consent Calendar
 - a. Tender of Gifts
- IX. Recommended Board Actions
- X. Information Items
- XI. Oral Reports
- XII. Executive Session (if necessary)
- XIII. Other Business, Announcements
- XIV. Adjournment

10. Voting

Voting shall be by voice vote and an affirmative vote by a majority of the Board is necessary to take final action~~unless a roll call is requested by a member of the Board. Policy changes will be voted by a roll call.~~ The results of the ~~roll call votes~~ vote and the trustees making the motion and seconding it will be recorded in the official Board minutes ~~by showing how each trustee voted.~~

11. Quorum

Three members of the Board shall constitute a quorum. No action shall be taken by less than a quorum convened at a regular or special public meeting. A majority vote, not less than three, is required for action on any matter considered by the Board.

12. Legal Counsel

The Board will usually have access to legal counsel, normally a representative of the state attorney general, at meetings or in the conduct of its business.

13. Presentation of Arguments or Views of the Public

The Board will ordinarily afford all interested persons reasonable opportunity to submit data, views, or arguments on a matter to be considered by the Board. Such submission may be either oral or in writing. The Board may provide instructions for submission of views, arguments, and data by the public, and may limit such submissions as it deems appropriate.

14. Adjournment

The Board may recess, suspend, or adjourn any regular or special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the secretary of the Board may declare the meeting adjourned to a stated time and place.

Recommended: Policy Manual Coordinator 8-3-93

Authority RCW 28B.50.130,

SCCD WAC 132F-104-010 through WAC 132F-140-039

Adopted: September 1, 1987

Amended: October 5, 1993; November 12, 2002; April 10, 2008



MEMORANDUM

Seattle
CENTRAL
Community
College

TO: Board of Trustees

NORTH
Seattle
Community
College

FROM: Dr. Jill Wakefield
Chancellor

SOUTH
Seattle
Community
College

DATE: March 13, 2014

SVI Seattle
Vocational
Institute

SUBJECT: Policy 128 – First Reading

Background

The attached SCCD policy revision is suggested to clean up the language and format.

■ ■ ■

Recommended Action

It is the recommendation that this item be received as information only.

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

Submitted by and transmitted to the Board
with a favorable recommendation,


Dr. Jill Wakefield
Chancellor

Washington District VI

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SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 128

TITLE: EXERCISE OF POWERS BY THE BOARD OF TRUSTEES

1. Board Action

The Board shall exercise collective authority based upon decisions made by majority vote (minimum of three) in regular or special meetings. Actions taken or policies and procedures adopted shall not be in conflict with state law or with State Board for Community ~~College~~ ~~Education State Board for Community~~ and Technical Colleges regulations governing the operations of the Washington community college system.

2. Action by Individual Board Members

By law, no member of the Board of Trustees of the Seattle Community College District may hold or exercise as an individual the powers granted exclusively to the Board as a collective entity. No individual of the Board may act, negotiate, stipulate, or commit for the Board, the District, or any campus within the district, without specific instruction of the Board, officially recorded. These further limits are placed on individual Board members:

- a. No individual Board member shall issue public statements for the Board, the District, or the campuses without specific instructions of the Board, officially recorded.
- b. Each member of the Board shall be committed to support the decision or policy of the Board majority and shall not publicly oppose Board actions or policies.

3. Delegation of Powers and Responsibilities

As provided in the Community College Act of 1967 and subsequent legislation, the Board may delegate certain of its powers and responsibilities to the district chancellor where such delegation is deemed necessary and appropriate. For purposes of efficient administration and the successful operation of the District, the following specific powers are delegated to the district chancellor:

- a. Appointing authority for all employees in the Seattle Community College District.
- b. Translating of Board policy into administrative action.
- c. Stipulating organization and operation of the administrative structure of the District.
- d. Acting in the interests of the Board and the District as a point of institutional contact for all internal and external groups and individuals.
- e. Serving as the ~~spokesman~~ spokesperson for the Board and District administration in policy matters.

4. Adoption, Amendment, or Repeal of Board Bylaws

Bylaws established by the Board may be amended or repealed; or new bylaws may be established by action of a minimum of three Board members at any regular or special Board meeting, provided that drafts of all proposals for adoption, repeal, or amendment have

been furnished to Board members at least one regular meeting prior to the meeting at which they shall be considered.

5. Adoption, Amendment, or Repeal of Washington Administrative Code (WAC)

In accordance with the provisions of the Open Public Meetings Act of 1971, as amended, and instruction from the code reviser's office, the Board, prior to the adoption, amendment, or repeal of any rule (WAC) shall:

- a. Give at least 20 days notice of its intended action by filing notice with the code reviser, and mailing such notification to persons who have made timely request for advance notice of rule-making proceedings. The public notice will include: reference to the authority under which the rule is proposed; statement of either the terms or substance of the proposed rule or a description of the subjects and issues involved; time, place, and manner in which interested persons may present their views thereon.

~~b.~~ As defined in RCW 34.05.010(16), "rule" means any agency order, directive, or regulation of general applicability (a) the violation of which subjects a person to a penalty or administrative sanction; (b) which establishes, alters, or revokes any procedure, practice, or requirement relating to agency hearings; (c) which establishes, alters, or revokes any qualification or requirement relating to the enjoyment of benefits or privileges conferred by law; (d) which establishes, alters, or revokes any qualifications or standards for the issuance, suspension, or revocation of licenses to pursue any commercial activity, trade, or profession; or (e) which establishes, alters, or revokes any mandatory standards for any product or material which must be met before distribution or sale.

~~c.~~ Not included in this definition are (i) statements concerning only the internal management of an agency and not affecting private rights or procedures available to the public, and (ii) rules of institutions of higher education involving standards of admission, academic advancement, academic credit, graduation and the granting of degrees, employment relationships, or fiscal processes.

Recommended: Policy Manual Coordinator 10/20/93

Authority RCW 28B.50.140

Adopted: October 15, 1985

Amended: October 20, 1993; April 10, 2008



MEMORANDUM

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Georgetown
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NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

TO: Board of Trustees

FROM: Dr. Jill Wakefield
Chancellor

DATE: March 13, 2014

SUBJECT: Policy 212 – First Reading

Background

The attached SCCD policy revision is suggested to remain consistent with the procedure.

Recommended Action

It is the recommendation that this item be received as information only.

Submitted by and transmitted to the Board
with a favorable recommendation,


Dr. Jill Wakefield
Chancellor

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
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SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 212

TITLE: SCCD LEGAL COUNSEL

Seattle Community College District shall ~~establish guidelines~~ maintain procedures for utilizing the services of the Washington State Attorney General's office and specify individuals authorized to seek legal advice from this source.

Recommended: Policy Manual Coordinator 1/26/98

Submitted to Chancellor's Cabinet for Review 1/26/98

Approved by Chancellor 1/26/98

Submitted to the Board for First Reading 2/3/98

Approved by the Board 4/7/98

Authority RCW 28B.10.510

Adopted: June, 10, 1975

Format Change: January 26, 1998



MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman

DATE: March 13, 2014

SUBJECT: Policy 628 – First Reading

Background

The attached SCCD Purchasing policy revision is suggested to better comply with the State of Washington Department of Enterprise Services (DES), who oversee these rules and regulations regarding acquisition of services.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 628

TITLE: ACQUISITION OF SERVICES

The Seattle Community College District shall adhere to the ~~Office of General Administration's and the Office of Financial Management's rules and regulations regarding the acquisition of services. Types of services include: Personal Services; Client Services; Employee Professional Development and Training; and, Purchased Services.~~ Washington State laws, rules, and regulations to acquire services, and shall follow the guidelines of the Department of Enterprise Services to contract with independent contractors.

Submitted to the Board for First Reading: 03/13/14

Submitted to the Board for Approval: 7/9/02

Amended: September 10, 2009



MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman

DATE: March 13, 2014

SUBJECT: Changes to Washington Administrative Code (WAC)
First Reading of WAC 132F-116-100

Background

The attached revisions to WAC 132F-116-100 are being proposed to bring our Rules regarding parking for members of the board of trustees and retired employees into congruence with our TMP program and negotiated agreements.

Today, the proposed WAC is being presented to the Board of Trustees for First Reading.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

Seattle
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Seattle
Maritime
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WAC 132F-116-100 ~~Parking-Special exemptions.~~ (1) Consideration shall be given to provide parking for the following (on a space available basis):

(a) Members of the press, television and radio on official business.

(b) Vehicle[s] owned by contractors and their employees working on campus construction.

(2) Members of the college board of trustees and retired employees of the Seattle Community College District will be given complimentary ~~annual permits~~parking for college functions upon request.

(3) Federal, state, county, city and school district personnel on official business and in vehicles with tax exempt licenses.

[Order 29, § 132F-116-090 (codified as WAC 132F-116-100), filed 10/10/75; Order 7, § 132F-116-100, filed 1/12/73.]

North Seattle Community College
Student Administrative Council

MEMORANDUM

TO: Board of Trustees
Seattle Community College District

FROM: Ksenia Ivantsova
Student Administrative Council Director
North Seattle Community College

DATE: February 2014

SUBJECT: STUDENT ADMINISTRATIVE COUNCIL BOARD REPORT – Information Only

Student Administrative Council (SAC)

- Student Administrative Council (SAC) voted in favor of renaming the position of SAC Director into the Chairperson of Student Administrative Council and hiring only one coordinator for communications board. As the result of these changes SAC will consist of 7 positions: Chair, Communications Board Coordinator, Fee Board Coordinator, Cabinet Coordinator, Arts and Lectures Coordinator, Clubs Coordinator and Research and Advocacy Board Coordinator. The position descriptions will stay unchanged accordingly.
- SAC toured the Opportunity Center for Employment and Education (OCE&E) building with Executive Dean of Workforce Education Bill McMeekin. We have met key people and programs that assist unemployed to enroll for retraining in college classes along with a variety of other programs and services including employment services, career search, temporary childcare and a public nurse. The excursion was educational and important for student leaders' who can share this knowledge with other students on campus.
- This month, SAC has updated the application materials and procedures for hiring the 2014-2015 Student Leadership team. Applications are currently available and are due late April. We will be hiring for close to forty positions so we bolstering our campaigning efforts to ensure students know about and apply for this opportunity. We are developing a group interview process that will The reason for making the interview process in groups is because we are expecting a lot of allow us to effectively evaluate applicants skills, commitment and readiness for the important work of being a student leader who will carry on our legacy.
- Several SAC members attended the January Board of Trustees meeting to both observe and learn about the process.

Student Leadership

- **The Communication Board (CAB)** is leading our advertising campaign for 2014-2015 positions. Their creative efforts utilize all the tools we have for communicating to students including: Facebook, our Student Leadership website, bulletin boards, and in-person tabling. The Communication Board completely revamped this year's application which we feel will more succinctly communicate position roles and responsibilities. The Communication Board members have been talking to student and have already given out more than one hundred applications during their frequent tabling,

- **The Arts, Lectures, and Activities Board (ALA)** collaborated with other the Library staff and Diversity Advisory Committee on a National Hijab Day event and a lecture titled “Looking Like the Enemy” to both recognize and bring awareness to Remembrance Day (Japanese Internment). They also hosted Keith Scott, the Delta Blues musician as a part of Espresso Lounge Music Series and later this week are bringing in a nationally recognized slam poet T. Miller which we anticipate will be well attended.
- **Research and Advocacy Board (RAB)** attended the CUSP supported Student Legislative Rally in Olympia that took place on Friday, February 7. After the Rally they met briefly with our colleges’ 46th district legislators Gerry Pollet and Jessyn Farrell. This month RAB has also been working to draft a report summarizing the results of the affordable textbooks survey that was administered early January. They worked with student leaders from South and Central to distribute this survey to all three campuses which resulted in 1700 + student responses.
- **The Student Fee Board (SFB)** completed this year’s Universal Technology Fee allocation process and will soon send award notifications. They are now preparing to begin the Service and Activity Fee Allocation processes which will begin late winter quarter and extend into spring quarter.

MEMORANDUM

TO: Board of Trustees

FROM: Leah Remsen
2013-2014 ASC Executive of Administration

DATE: March 13, 2014

SUBJECT: ASC Board Report

Multicultural Week

Seattle Central's College Activities Board organized a very successful Multicultural Week, February 18th to the 20th. Central's Muslim Student Association, Japanese Community Club, Vietnamese Student Association, and Movimiento Estudiantil Chicano de Aztlán (MEChA) each hosted a variety of events, including lectures, games, food, art, music, and dance.

CAB is also organizing Seattle Central's annual winter dance. This year's theme is "Life in Technicolor" and the event will take place at Seattle's Washington Hall on March 7th.

Student Leaders Head to Portland

Forty-two students representing all seven Student Leadership boards will head to Portland on February 21st to attend the Northwest Student Leadership Conference. The three-day conference will take place at Portland State University, where students will participate in a variety of activities and workshops on leadership. Six Central students will also help facilitate a few presentations.

ASC Recruitment

The Associated Student Council's Steering Committee, led by Executive of Communication Marrio Mathews and Associates Riley Du and Dung Pham, has begun the recruitment process for next year's student council. Advertisements are being drafted and information sessions are being planned for next quarter.

Sustainability Survey

Central's Sustainability Committee is beginning to distribute a survey to students, staff, and faculty regarding waste management and bike storage on campus.

MEMORANDUM

TO: Board of Trustees
Seattle Community College District

FROM: Ariel Garcia
President, United Student Association
South Seattle Community College

DATE: March 13, 2014

SUBJECT: United Student Association (USA) REPORT – INFORMATION ONLY

South Seattle's United Student Association elected officials are deeply honored and excited to serve the student body and work alongside the Seattle Community College District.

January 28th – Puget Sound Blood Drive

Thanks to Jacqueline Zhang, our Community Service Officer, USA's quarterly blood drive in partnership with the Puget Sound Blood Center was totally a success again. Forty-seven people donated blood, and 29 units of blood were collected. Those 29 units will help save the lives of up to 87 local patients. We are going to continue working with Krista Fink of the Puget Sound Blood Center because South's student population is aware of the importance of donating blood.

January 30th – Student Talent Show

Our student talent show in OLY Hall Auditorium was completely a success. This activity has become a tradition among our students at South -- this is the 7th show in three years. In addition to guest President Oertli, Math instructor Heidi Lyman, and Physics instructor Libby Schone, over three hundred students attended. Su Zhenzhen, Social Activities Coordinator, organized the student application process and program. We will continue doing this activity because our goal as student government is to provide a friendly, supportive and spirited environment for students, faculty and staff as well. It brings such a positive impact to our entire campus. Many students asked us to produce a show next quarter.

January 31st – SCCD Student Governments Joint Meeting

As part of our role as students advocates, we understand how important collaboration and mutual support mean. Due to this, we had our second joint meeting with North and Seattle Central student governments. We met at Seattle Central to share and strategize mutual concerns that are affecting our campus, such as the proposed name change, bus cuts, smoking issues, etc.

February 4th – Issues Forum

Mr. James Lewis, Security and Transportation Director, spoke at our USA meeting focusing on transportation issues and the up-coming metro bus cut that will affect our student population throughout our entire campus. We also expressed our position on needing a much better district-wide ORCA card for students. Currently the card does not last the entire quarter. We will be contacting Kurt Buttleman for more details. Our Issues and Concern Officer, Jaden Phan was in charge of the meeting.

February 7th – Community and Technical College Annual Student Legislative Rally, Olympia

The entire USA team participated in the state-wide rally, along with students at-large and USA Advisor Monica Lundberg. We met with Representative Joe Fitzgibbon's aide and discussed the investment of community colleges, a transportation package and the support of undocumented students receiving the state need grant -- SB 6523. We want to ensure that the State of Washington is going to provide a fair education for all students.

February 11th – Community Service at Union Gospel Mission

Our quarterly community service project will be at the Union Gospel Mission, serving a warm meal to those in need. We give back to our community.

New USA Communications Officer

On February 4, we welcomed student Shawna Collins to our team as our new Communications Officer. Shawna is an AA transfer student who plans on majoring in Social Work. She will assist us with preparing the weekly agenda, taking minutes, distributing to students, serving on various committees.



MEMORANDUM

TO: Board of Trustees

FROM: Jill A. Wakefield
Chancellor 

DATE: March 13, 2014

SUBJECT: Chancellor's Report - Information Only

Seattle
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206.934-4100
206.934.4155/TT
Fax 206.934.3883

Another loss. I hate to have to start again with sad news, but we have lost another great friend and leader. Ron LaFayette passed away on Saturday, February 22. Dr. LaFayette was a great president at North and will be remembered as one of the people who influenced and shaped the whole District. In his own words, he especially valued the community colleges' "flexibility and entrepreneurship." He provided stellar leadership to the development of the Opportunity Center for Employment and Education, established the Northgate Stakeholders Group, the Alliance for Corporate Education, and so much more. He was a champion of students with potential who might otherwise be overlooked, and he had a smile for everyone.

A memorial service was held at 1 pm on Saturday, March 8, at First Evangelical Lutheran Church, 2015 E Blackburn Road in Mount Vernon. A special event to celebrate Dr. LaFayette's life will be held at North Seattle Community College on Saturday, March 29. Details will be forthcoming.

Trustee in DC. Board Chair Albert Shen and LaVerne Lamoureux, director of government relations, attended the National Community College Legislative Summit in Washington, D.C., hosted by the Association of Community College Trustees (AACT) and the American Association of Community Colleges (AACC). Some of the top priorities for the summit this year included: 1) supporting the Federal Pell Grant; 2) sustaining and enhancing federal funding for community colleges and students; and 3) strengthening workforce development. The common theme of these priorities is that they are targeted on making community college and career education available, affordable and useful for students.

Presidential Search. Four finalists have been invited for a second round of interviews and campus visits during the week of March 10-14. They are: Warren Brown, executive vice president for instruction and student services at SCCC; Richard Penny, vice chancellor for advancement and external relations at the University of Washington-Bothell; Daryl Campbell, interim president of Shoreline Community College; and Rachel Solemsaas, vice president for finance and administrative services at Truckee Meadows Community College (Reno).

Leading the League. It's my turn to serve as vice chair of the League Board Executive Committee. As you know, our colleges have been very active in this national organization. In addition to my serving on the executive committee, 22 of our staff and faculty, representing all three colleges and the District office, attended the League's Innovations conference in Anaheim, March 2-5. Fourteen conference presenters and their topics are:

- College Bridge: Transitioning ESL Students to Successful English 101 Completion (Jamila Barton – North)
- IDEA: Integrated Digital English Acceleration (Jill Bauer, Kimberly Chapman, Adria Katka – North)
- Collaboration and Partnership: Seattle Community Colleges and Community-Based Organizations (Malorie Carlini – Central; Kelly Deforrest – South)
- Awarding Prior Learning Credit to ESL in a BAS Program (Jesse Cooley, Terry Cox, Honorio Todino – North)
- College Bridge: Transitioning ESL Students to Successful English 101 Completion (Gary Gorland – North)
- Opportunities to Advance: Bringing Faculty and Staff Diversity to Scale (Bradley Lane – Central)
- Accelerating Math + Productive Persistence = Improved Student Outcomes (Jane Muhich – Central)
- Moving Low-Income, Low-Skill Individuals into Middle-Skill Jobs (Veronica Wade – District)

Helping Shape Seattle. The city's Economic Development Commission is just wrapping up its first year, and as vice chair, I'm proud of the work we did in examining the strengths and weaknesses of the city's current economic conditions. I'm looking forward to the next phase of action and engagement. In 2013 we developed a long-term vision for Seattle's economy, created a framework for evaluating and setting priorities on the issues that need attention, and came away with a set of three initiatives and immediate steps the Commission can take to move the city in the right direction. The Commission will work with our district, in addition to other higher education institutions, to improve social mobility through access to college and career.

The Legislature Is Still in Session. Our government relations staff, presidents and trustees have been busy on several levels legislatively. While he was in D.C., Board Chair Shen and LaVerne Lamoureux had an opportunity to speak with Congressman McDermott and Congressman Smith and staff regarding Federal grants that may be available to support the Pacific Tower Health Education Center equipment requirements, likely to be needed in 2015-16.

On the state level, Gov. Inslee signed the SB6523, the *Real Hope* act, which supports expanded state financial aid for college students in the country without legal status. The Bill is the first to pass both chambers of the Legislature this session.

Although it isn't a legislative matter, kudos go to Steve Miller, executive dean of business, industry, labor and community relations at North, for his hard work. The Job Skill Program Grant began on March 3 with Filson Outdoorwear in the SODO district. We were able to expedite this process and had the program in place in seven months.

Plans for a Campaign. District Advancement continues its work on building blocks for campaign with a focus on internal alignment, key messages for a case statement, readiness assessment, and identification of community leaders who might assist in outreach and advice. This month saw:

- The first meeting of the Campaign Task Force comprising Chancellor and Presidents, Foundation Board Chairs and Executive Directors, selected volunteers, and the Collins Group. Collins reviewed process and objectives and, based on meetings with college and district leaders, proposed nine "trial balloons" for discussion as possible campaign elements.
- Subsequent smaller meetings with Collins and District leadership to identify research which could augment, support, and/or guide campaign direction; under guidance of Vice Chancellor Carin Weiss, John Lederer is currently gathering relevant data.
- Meetings and continuing work by Collins with the District-wide Advancement Team to discuss campaign elements, college advancement needs, and identification and engagement of community leaders and prospective supporters.
- A conference call to bring volunteers up to date and solicit their input on current direction.

At this point of campaign pre-assessment, three overarching themes are emerging as possible bases for a case for support and district-wide campaign –

- Access and ensuring success and completion
- Making Seattle Community Colleges more available to the underserved
- Establishing centers of excellence.

Trustees and other interested stakeholders are specifically encouraged to suggest additional community leaders we might engage. Please contact Associate Vice Chancellor Bruce Genung in the District Advancement Office with any ideas or questions.

To Be Prepared. SCCtv has completed a Basic Emergency Preparedness online training module for all employees of the District. This was done in cooperation with all of the campuses and the Emergency Preparedness Advisory Committee, and features M.J. McDermott, a North Seattle alumna, as host.

SCCtv is working with South to build a streamlined sign-up process for new students who want to take the New Student Orientation in-person rather than online. This will enhance South's ability to manage attendance capacities and better track students as they sign up for their orientation.



MEMORANDUM

TO: Board of Trustees

FROM: Carin Weiss, Vice Chancellor *Carin Weiss*

DATE: March 13, 2014

SUBJECT: Vice Chancellor's Report – Information Only

Articulation Council

The Seattle Community Colleges and Seattle Public Schools Articulation Council met to discuss joint initiatives between the two institutions. Initiatives include a social event for Seattle Community Colleges and Seattle Public Schools leadership, and development of promotional materials for Seattle Public Schools counselors, advisors and others to highlight opportunities at Seattle Community Colleges.

A.A. Degree Review

A joint committee of faculty and administrators from across the District met to continue a review of the district-wide A.A. Degree. The group revisited and discussed goals for the degree update, including ensuring its usefulness for students, alignment with state policies and transfer requirements, and consistency across colleges. Several workgroups reported and gave recommendations on topics related to the degree such as Special Requirements, alignment of Student Learning Outcomes, and a uniform planning worksheet for the degree.

Sustainability Conference

District Sustainability Coordinator, Ian Siadak, represented the Seattle Community Colleges at the first ever Washington Higher Education Sustainability Conference, which had over 500 staff, faculty, student, and administrative participants. Ian and sustainability staff from Bellevue College and Edmonds Community College led a workshop on overcoming common sustainability barriers at community and technical colleges in Washington. Over 60 staff and students attended the workshop. Ian is now leading a working group of interested staff from CTCs across the state to turn the discussed sustainability solutions into actionable plans and policies to address systemic sustainability needs at our colleges.

Public Records Trainings

Public Records Act & FERPA Trainings were held on each campus for all faculty and staff. The trainings served to inform attendees about the Public Records Act and FERPA and how they can comply with each of these laws. Trainings have had good attendance and have informed discussions regarding the impact of the laws on faculty and staff.

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TO: Board of Trustees
FROM: Mary Ellen O'Keeffe, Interim President
DATE: March 13, 2014
SUBJECT: President's Report – Information Only

Sad News at North

Our campus is saddened with the recent deaths of three beloved colleagues – our former president, **Dr. Ron Lafayette**, Parent Education faculty member **Cesily Crowser**, and Electronics faculty member **Lynda Wilkinson**.

Dr. Ron Lafayette, past president of North (2001-2010), passed away on Saturday, February 22. Ron was a great president at North and will be remembered as one of the people who influenced and helped shape the entire Seattle Community Colleges district.

After a proud beginning as a student in a community college (Skagit Valley), Ron's background was in Audiology and Speech Pathology (BA and MA, Western Washington University). He first came to the Seattle District for the Regional Education Program for Deaf Students (Assistant Director 1974-76, Coordinator 1976-79). Under Ron's leadership, that program won national acclaim and was a model for deaf education.

Ron continued in the District as Director of the Office of Special Programs at Seattle Central until 1982. Between 1982 and 2001, he was the director of the Urban Center at Western, Executive Vice President for the Institute of Extended Learning at the Community Colleges of Spokane district, Interim President of Spokane Community College, and Interim Director of Workforce Education for the State Board for Community and Technical Colleges. He earned a doctorate in Higher Education Administration from Brigham Young University, and capped off his career of leadership and contribution with his eight-year presidency back in the District.

In 2009, Ron was honored as a Distinguished Alumnus of Western's Woodring College of Education. He was noted for his support of the partnership between Woodring and North "by providing a path for nontraditional students to become excellent teachers for the state of Washington through programs like 'Today's Students – Tomorrow's Teachers,' which works with public high schools to identify students with the potential to be great teachers." And, at North, Ron provided critical leadership with the Northgate Stakeholders Group as well as leadership for the concept to final product of the Opportunity Center for Employment and Education, the first integrated facility for Employment Security, Department of Social Services and the College Workforce program.

This is exactly what one would expect from Ron—leadership for great causes, outreach to students with potential who might otherwise be overlooked, and a smile for everyone.

Parent Education faculty member, **Cesily Crowser**, also passed away on Saturday, February 22. She died from complications of heart disease. Cecily had a passion for helping people become better and more confident parents. And as she once said, "that in turn, helps develop more confident and secure children. I love the openness and desire to live in the present that children bring to the world and feel two of the most important responsibilities of our society are facilitating early childhood learning and

helping adults become more comfortable in their parenting skills.” She considered one of the greatest gifts of her job was “to help parents develop a greater understanding of their capabilities and the possibilities they have to influence and guide wonderful preschoolers into becoming fantastic school-age children – who will then become amazing adults.” And “amazing” is what so well describes Cesily. She had boundless energy and enthusiasm, was a tireless advocate, imbued her work with great intelligence – and always lit up a room with her infectious warm smile. Cecily was very active in “Go Red for Women,” the American Heart Association’s national campaign to increase awareness of heart disease. I am sure Cesily had every intention of attending the upcoming 2013-2014 Seattle Go Red luncheon at the Seattle Marriott Waterfront, 2100 Alaskan Way, starting at 10:30 a.m. on March 26. To learn more about Cesily’s contributions to the campaign and to view posters featuring Cesily with her family, please see: http://www.heart.org/HEARTORG/Affiliate/Women-of-Go-Red---Puget-Sound_UCM_459028_Article.jsp. At press time, North was working on a lead story about Cesily which will be posted on the college’s website in the near future.

Lynda Wilkinson passed away on February 11. She had just recently been diagnosed with ovarian cancer. Her sister was with her when she died. Lynda was always there for us to serve on any committee, willing to share her knowledge and skills. On a daily basis she demonstrated her passion for teaching and learning and an ongoing commitment to our students’ success. Dean Terry Cox is seeding the Lynda Wilkinson Scholarship Fund in Lynda’s honor. The scholarship fund will go toward tuition for students in the Electronics Program at North. Learn more about Lynda in a lead story on North’s website: <https://news.northseattle.edu/node/1953>.

ADVANCING STUDENT SUCCESS

Transfer Fairs and events help students prepare for future educational opportunities

North’s Students Services staff organized two transfer fairs, a Personal Statement Workshop, and “Thursday transfer talks,” among a variety of other advising events in February to help students prepare for their next steps in transferring to another college or university.

Air Washington grant approved

Terry Cox, Dean of Business, Engineering and IT reports that the one year, no-cost extension of the Air Washington Department of Labor (DOL) grant has been approved, which impacts aerospace-related projects at both North and South campuses. At North, the extension will allow for continued support of students as they look for employment, and tracking for students still in the pipeline.

North hosts Third Annual Engineering Mentor Night – March 5

North hosted its third annual Engineering Mentor Night on March 3. This event connects students contemplating a career in engineering with professionals already working in the field for one-on-one discussion. Last year’s highly-successful event brought together 80 students and 20 engineers. The event is hosted by North’s Engineering Club and co-sponsored by the Puget Sound Engineering Council.

EXCELLING IN TEACHING AND LEARNING

Bachelor of Applied Science degree in Application Development receives approval from State Board

The Application Development BAS has passed through all the external application processes. The State Board for Community and Technical Colleges (SBCTC) gave formal approval on February 6 after a presentation by Interim Vice President of Instruction Peter Lortz and Executive Dean for Career/Workforce Education Bill McMeekin. Chancellor Wakefield was there as well. The Northwest Commission for Colleges and Universities (NWCCU) gave final approval of the Substantive Change documentation for the AD BAS on February 10. The college is in “candidacy status” for both BAS degrees at the baccalaureate level. The commission will take action in July of 2016.

UPDATE: Bachelor of Applied Science degree in International Business

The inaugural cohort of BAS IB students continued into their second quarter, with all 13 students continuing with the program with one additional student joining. In January, Homeland Security's Student and Exchange Visitor Program (SEVP) approved the program for international students to attend. The new application is open for next year, with a priority deadline of March 15, and interest has been high. BAS manager Jesse Cooley and Dean Terry Cox visited eight local community colleges to show how interested students from their business programs could best prepare for the BAS IB program at North.

Nanotechnology Program showcased at 2014 Legislative Open House – February 20

North's Nanotechnology program was one of eight community college programs showcased for members of the legislature at the 2014 Legislative Open House on Feb. 20. Interim President O'Keeffe, adjunct nanotechnology faculty Peter Kazarinoff, and nanotechnology student Marry Morris met with State Representative Gerry Pollet, who represents North's district. North's delegation engaged in a fruitful discussion with Rep. Pollet about how community colleges serve the Washington state education system.

UPDATE: Hybrid Evening Associate Degree Programs

In mid-February, a cohort of faculty participated in a two-day retreat to learn how to develop "flipped and blended" courses for North's hybrid evening AA/AB degree program as well as for the Saturday hybrid course program. The hybrid program is designed to give working students the opportunity to complete their degree requirements in a timely and convenient fashion. Each class meets on campus just one night a week for three hours and conducts two additional hours of classroom activity online at home. An important component of this program is that it is being surrounded by expanded evening support. The program has been a success with students. More than 260 students were served during fall quarter with the vast majority being academic transfer students. An anonymous student survey confirmed that this program met the specific needs for the great majority of these students.

Teaching & Learning Center hosts Collaboration Day Winter 2014 – February 12

On February 12, North's Teaching & Learning Center (TLC) hosted Collaboration Day Winter 2014. The event included a panel discussion, *Strategies to Support Learning in the Classroom – How Do You and Your Students Know That Learning is Happening?*, and a film and discussion, *The Underlying Student Experience: What Do Students Really Learn from Our Unintentional 'Curriculum' and Interactions?*

Health Sciences and Student Resources Building to be completed by mid-March

The new Health Sciences and Student Resources Building construction is 99 percent completed. The last one percent includes: punch list, outfitting and training staff on all systems. Full outfitting, furniture, equipment deployment and final preparation of the building interior is expected to be complete by mid-March.

Welcome to Nico Inzerella – North's new web master

In February, North welcomed Nico Inzerella as our new Web UI/UX Designer (web master). Most recently, Nico worked at Prometheus Inc. and prior to that at VoiceBox Technologies and Quick2Market. He has a B.A. in Fine Arts from Western Washington University and an A.A. in General Studies with a concentration in Fine Art from Whatcom Community College.

BUILDING COMMUNITY

ESL Department raises \$1,000 to help low-income ESL students – February 13

On February 13, the ESL department raised \$1,000 at a Valentine's Gift and Bake Sale for the Lyn DeCarlo Lending Library, which loans textbooks to qualifying low-income ESL students for the quarter.

MEMORANDUM

TO: Board of Trustees

FROM: Paul T. Killpatrick
President

DATE: March 13, 2014

SUBJECT: President's Report

Central

Community policing course update

In the fall, the college partnered with Seattle Police Department to offer a new community policing course called CPP 101 – Introduction to Community Policing. Taught by SPD Sergeant Adrian Diaz, this five-credit class introduced students to community policing concepts and law enforcement procedures. The course was designed to prepare students to successfully pass the entrance exam to the police academy, a first step on the path to becoming a police officer. It was part of SPD's effort to diversify its ranks by encouraging women and underrepresented populations to join the force.

In all, 19 students enrolled in the course, with 16 successfully completing it, including three female students, all of whom plan to take the entrance exam. The course now moves to South Seattle in the spring after being offered at North Seattle during winter quarter. Central looks forward to offering the course again soon.

Congressman visits campus

Rep. Adam Smith (D-WA), who represents the 9th congressional district, visited Seattle Central in February and met with President Killpatrick and Chancellor Wakefield. Although the main campus is located in the 8th district, Seattle Vocational Institute, the Wood Technology Center and the forthcoming satellite campus in Pacific Tower are all in the 9th. As the ranking member of the House Armed Services Committee, Rep. Smith is interested in issues pertaining to veterans, and Dr. Killpatrick spoke about the ways Seattle Central is supporting veterans. Also discussed was possible federal support for the Pacific Tower project. Rep. Smith is very supportive of the mission of community colleges like Central.

Health Fair a success

In early March, the Mitchell Activity Center hosted a Health Fair for students, staff and the Capitol Hill community. Dozens of vendors were on hand to offer health care advice, ranging from healthy heart education to free mammograms. One segment focused on Women's Health and Resources with representatives from the Seattle Milk Fund, Child Care Resources and King County Public Health. Other vendors included Puget Sound Blood Bank, Underdog Sports, Center for Multicultural Health, Seattle Indian Health and the Gay City Health Project.

Central creates Center for Extended Learning

Seattle Central has combined eLearning with Continuing Education to form a new division called the Center for Extended Learning, which will be part of Instruction. Heading the division will be Stephanie Delaney, who becomes the new dean of Extended Learning and will report directly to Warren Brown, executive vice president of Instruction and Student Services. The change took effect in early February.

What will the Center for Extended Learning encompass? "It's helpful to think of the Center as responsible for classes beyond our physical borders – including eLearning, distance education and correspondence courses – as well as classes beyond our degree programs, such as continuing education, community education and teacher education," Delaney says.

Additionally, the Center plans to create a new "experimental" college, where campus departments can use continuing education to experiment with new classes that may not work for traditional credit.

Going forward, the Center has several goals: create partnerships with area businesses by offering customized contract classes; build synergy between eLearning and Continuing Education; develop courses and curricula here on campus to sell to area businesses, instead of using third-party vendors; and offer more hybrid classes to give students and instructors more flexibility.

New director of Continuing Education

Gabrielle Bachmeier has been named the new Director of Continuing Education. She has worked in higher education for the past nine years, beginning her career in Bellevue College's Continuing Education program, where she managed the Arts and Design and Personal Enrichment programs. From there, she went to the Corporate and Continuing Education Center at Everett Community College where she managed corporate and contract training. Gabrielle earned a master's degree in education from Antioch University Seattle and a training specialist certification from the University of Washington, Professional and Continuing Education.

Culinary students take home awards

Two Seattle Central Culinary students tied for first place in a recipe contest sponsored by the Washington State Potato Commission. They presented their dishes to a panel of five judges at Renton Technical College.

- Paolo Campbell, in his fourth quarter, won for his creation, "Asian Brandade Cod Cakes"
- Jihoon Sun, a third quarter student, won for "Potato Croquette stuffed with shrimp and scallops with spicy curry, fried quail egg and fresh lime"

Central faculty members help win grant

Two Seattle Central faculty members played key roles in securing a prestigious National Science Foundation grant for the District. Worth \$288,000, the grant will fund a program called "Research Experience for Undergraduates," or REU for short. This is only the second time the NSF has awarded this grant to a community or technical college.

Rebecca Hartzler, Science and Math faculty at Central, served as grant writer. Hartzler and fellow faculty member Marina Halverson (as well as a faculty member at North) will manage the project, where the District will partner with King County Metro, Ocean Inquiry Project and the University of Washington School of Oceanography to host an REU site for marine science research for eight community college students interested in STEM fields. Students will be selected from 16 community colleges in the Puget Sound region and will participate over the course of a year. A new cohort of eight students will be selected each year for three years. The program hopes to utilize one or more of the Maritime Academy vessels to conduct research activities.

Five faculty members earn online course grant awards

Seattle Central faculty members earned a remarkable five out of six online course grants awarded by the District. Each grant is worth \$3,000, which instructors will use to design new online courses that will belong to the college. These include:

- **PHO 141** Art History: Survey of Photograph – Ron Tanzi
- **ENVS 150** Environmental Issues and Problems (Hybrid) – Dan Poux
- **HDC 111** Math Study Strategies – Michele Dela Rosa
- **AHE 110** Introduction to Respiratory Care – Fred Goglia
- **CTN 287** Cloud Computing (Sharepoint) – Yun Moh & Michael Taylor

College hosts regional science fair

Seattle Central sponsored the Northwest Regional Science Olympiad Tournament for middle and high school students in early March. The interactive event attracted hundreds of students from over two dozen schools. Students used their math and science skills to compete in 45 different events. This is the sixth year Seattle Central has sponsored the event.

SVI

King County Councilmember Larry Gossett thanks PACT students

Seattle Vocational Institute's Pre-Apprenticeship Construction Training (PACT) students were treated to a visit from King County Councilman Larry Gossett in February. Councilman Gossett spoke with students, giving motivational encouragement and expressing pride in their efforts to work hard and persevere. Gossett brought lunch for all the PACT students in appreciation of their work assembling signs for the annual Martin Luther King, Jr. march and rally that was held on Monday, January 20, 2014.

Gossett, who was instrumental in re-naming King County in honor of Dr. King, is one of the major organizers of the march. One thousand signs were assembled by SVI students. Posters were designed by renowned artist, Al Doggett, and stated "Rise Up/Restore the Dream" with a likeness of Dr. King's face. This is the 32nd year the rally and march have been held. This is the fifth year the PACT students have assembled the signs.

Students were proud to meet a community-minded politician and to be given an opportunity to talk with Councilman Gossett. They asked questions related to education, growth and civic responsibility. Gossett is currently serving his seventh term on the Metropolitan King County Council.

SOUTH SEATTLE COMMUNITY COLLEGE

Office of the President

MEMORANDUM

TO: Board of Trustees

FROM: Gary Oertli, President

DATE: March 13, 2014

SUBJECT: PRESIDENT'S REPORT – INFORMATION ONLY

AMERICAN JAPANESE DAY OF REMEMBRANCE

On February 20, South commemorated the “American Japanese Day of Remembrance” with a screening of filmmaker Frank Abe’s “Conscience and the Constitution.” The film tells the true World War II-era story of a group of young Japanese Americans who refused to be drafted into the war from their Wyoming internment camp unless their rights as U.S. citizens were restored and their families were released. The U.S. government ordered the internment of over 110,000 people of Japanese heritage in the aftermath of the Pearl Harbor attack in 1941.

STUDENTS RALLY IN OLYMPIA

On February 7, representatives from Washington Community and Technical Colleges, including a strong contingent from South, descended on our state capital. This year’s theme for this annual event was “Community Colleges--Washington’s Greatest Investment.”

South students met with Rep Joe Fitzgibbon’s aide to discuss: SB 6523 state need grant for undocumented students, Metro funding, no increase in tuition, over-all increase in community college funding, and minimum wage.

BOEING DECISION BODES WELL FOR SOUTH AVIATION

On Tuesday January 18, Boeing announced that Everett has been selected as its site to build the wings for the new 777x aircraft. In addition to injecting thousands of jobs into our local economy, it also bodes well for South’s aviation students.

The Everett-built wings are made of composite material that has become a central focus of our curriculum for our Aviation Maintenance Technology program. With the consultation of Boeing, and other industry advisors, our program has been continually revised to meet the growing needs of the industry. Boeing’s decision has helped create an employment demand that will be met by the skills our AMT students are perfecting today.

SOUTH PASTRY ARTS PROGRAM CONTINUES TO BE RECOGNIZED

In the week leading up to Valentine's Day, South's Pastry Arts students stayed busy turning out some of their legendary fine chocolates in celebration of the holiday. During the peak of their production, KOMO-TV made a visit on February 11. The story showed our students and instructors producing a wide variety of chocolates and aired on the 6 o'clock news that evening. On April 16, the Pastry Arts is scheduled to make a live appearance during KOMO's 4 o'clock news to display the Easter treats our students will produce and sell. The proceeds from these sales go right back into the program.

WSU LEGEND VISITS SOUTH

Former NFL and WSU quarterback Jack Thompson visited our campus on February 25. The "Throwing Samoan" visited South's AANAPISI group and shared his story transitioning from the football field to the boardroom. Born and raised in White Center, Jack was recently inducted into the Polynesian Hall of Fame and is currently a Vice President at Sterling Bank.

LEARNING IN STYLE

In late January John Shepard, service manager at Mercedes Benz of Seattle, stopped by South for our talented automotive students to inspect an AMG C-63. This high-performance vehicle, which retails for about \$100,000, is equipped with a 400 horsepower V8 engine and 7-speed automatic transmission. Students in Instructor Doug Clapper's Automotive Technology class got a chance to talk with John about his job, learn technical information about the car, tools needed to repair it, job opportunities in their future and the expectations for an entry-level technician coming on board at a dealership.

COLLEGE NIGHT

On Tuesday March 4, South opened the doors of its campus to the community for an open house. Prospective students of all ages attended the annual event. Some highlights from the evening's program included:

- An educational fair featuring South's options for college preparation programs, GED, ESL, ABE, transfer degrees to four-year schools, earning a BA at South, career-ready professional/technical programs, and skilled-trades apprenticeships
- Students highlighted their experiences with campus life and the importance of staying involved with campus clubs and organizations to make the most out of their time at South.

SEAHAWKS FEVER!

On January 31, South celebrated "Blue Friday" in honor of our Super Bowl Champion Seattle Seahawks. To celebrate, students, faculty and staff were encouraged to dress in their best Seahawks attire and posed for an all-campus picture. In addition to sharing it on our social media outlets, the West Seattle Blog covered the event complete with pictures and video.

HONOR SOCIETY

The students who represent South's PHI THETA KAPA Honor Society do not just excel in the classroom, they also are exceptional citizens. On February 10, the group volunteered their time at the West Seattle Food Bank. The WSFB provides critical service to our community members who are in need.



A Union of Professionals

AFT Seattle

Community Colleges
Local 1789, AFL-CIO

AFT Seattle
Community Colleges
Local 1789, AFL-CIO

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American Federation
of Teachers, AFL-CIO



March 5, 2014

Dear Chancellor Wakefield,

AFT Seattle's executive board met on Tuesday, March 4, 2014 and voted to approve and forward to you two Emeritus nominations for Brian Hughes and Rosalie "Kit" Bean, both from South Seattle Community College.

As mentioned in our email of February 27, 2014, to you, we requested an extension as we understand that these nominations should have been reviewed and proposed by the first Friday in February (Article 5.16 C, p. 22). As new co-presidents, we were unfamiliar with the timeline. For 2015 emeritus nominees, we will make sure that Faculty Senate Presidents and Senators are working on the nominations during fall quarter 2014.

We hope that you and the Board of Trustees will be able to consider these two nominations as the detailed letters and considerable number of faculty signatures attest to the widespread support for these two colleagues receiving emeritus status.

Sincerely,

A handwritten signature in black ink, likely belonging to Tracy Lai or Kimberly McRae.

Tracy Lai and Kimberly McRae
AFT Seattle Co-Presidents



South Seattle Community College
in West Seattle

February 7, 2014

On behalf of the English and other Academic faculty, I nominate Rosalie “Kit” Bean for emeritus status.

Kit entered our lives at South Seattle Community College in 1989 when she began tutoring in the evening English Lab. Soon she became a part-time instructor, first teaching the evening Lab, and then switching to daytime classes in 1992, teaching for-credit ESL, developmental English, and composition until her retirement last year.

Before coming to South, Kit attended Stanford University, from which she was graduated with a BA with Distinction, with a major in French and a minor in Russian. She moved to Montana and earned a teaching certificate in French and children’s literature from the College of Great Falls. While in Montana, she served as children’s librarian at the Bozeman Public Library. After moving to Seattle, she earned a Master’s in education and TESOL from Seattle University.

Over the course of Kit’s twenty-four year career, she became a respected and treasured colleague. She was fully involved in the English department and the college. She helped develop the Writing Center and eventually served as its coordinator. She worked on forming the portfolio evaluation system for developmental writers, and she also assisted with the creation the Stan Chu Awards, where student excellence is recognized and rewarded. She collaborated on the implementation of a recent Title III grant, working to develop a system that would get students into composition courses faster than usual and on track to graduating.

Kit regularly attended department meetings and made valuable and lasting contributions to how we teach composition and reading at South. She had her own ideas and also brought back others from the many conferences she attended, including the Conference on College Composition and Communication, where she was once a presenter; conferences of the European Association of Teachers of Academic Writing, where she again once presented; and conferences of the Pacific Northwest Writing Center Association, an organization for which Kit served as Secretary.

Kit, with her husband John Bean, Professor of English at Seattle University, gave workshops in Accra, Ghana, and at BRAC University in Bangladesh, where she advised faculty on how to create a writing center. At BRAC, she also developed teaching practices and assignments to help students develop critical thinking skills.

With these experiences, her own writing, and her love of languages and books, Kit enriched our lives and curriculum and the lives of her students. I have seen her teach and know the quality of her work is among the best across the campus.

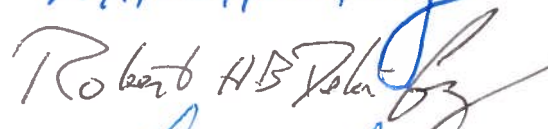
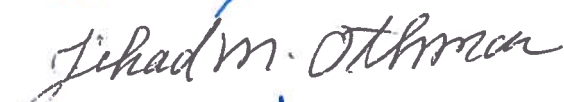

Kit was always gracious and kind, ready with a warm smile or a laugh. Besides the loads of information about teaching, she'd share stories about her kids and grandkids, how she'd win her age group in 10K and 5K runs, her exploits in gardening, wonderful books she'd read. I am still astounded how she would ride her bike from the Fauntleroy Ferry uphill to campus every day.

Kit Bean has been a rare individual and colleague, dedicated to her students and the college. I hope you will recognize her contributions, as we have, and award her emeritus status.

Thank you.



Tim Walsh and SSCC faculty



CA

To: The Seattle Community College District Board of Trustees and the American Federation of Teachers, AFT Seattle, 1789

From: Carlos Amesquita and the Undersigned Faculty, Administrators, and Staff at South Seattle Community College

Date: January 22, 2014

RE: Nomination of Brian Hughes for Emeritus Faculty Status at the Seattle Community College District

We, the undersigned, would like to nominate Brian Hughes for emeritus faculty status in the Seattle Community College District. Brian was a tenured instructor in the Automotive Technology Department in the Professional and Technical Division at South Seattle Community College for over thirty-three years. In his tenure at SSCC, Brian taught and mentored very many students at the college in the various aspects and specialties of automotive technology, thereby preparing them for professional careers in automotive problem diagnosis and repairs. Brian not only taught his students their craft, but he also gave them a touch of reality as to what to expect in the automotive technology field. He demanded that his students work hard and take their studies seriously because that would be what was expected of them in the workplace. In other words, he was kind, understanding, and helpful to his students but also firm with them. In addition, Brian worked on various committees at the college, giving valuable insights from the technical side of the college on issues that would affect his division. Moreover, he worked on various hiring and tenure committees. Among his many contributions to the college are the many partnerships he forged with businesses and state agencies in his 33 years, his work on curriculum revisions in the automotive department over that period, serving on hiring and tenure committees, and being awarded the NISOD award as the outstanding technical instructor at SSCC in 2011. Since his retirement from the college, Brian has done substitute teaching at SSCC when called upon to do so. Thus, he is a credit to the Seattle Community College District and should therefore be honored with emeritus faculty status by the Seattle Community Colleges Board of Trustees.

Respectfully submitted by the undersigned,

Ray Clegg

Jim

John

John

Wendy


Roxanne

John



Marshall Brown



Rafael Mardo Chaneunsa


Steve Ford


Marcia Mitchell ^{mom} photo
June Ring  Melanie Melique
James E. Lewis

Ruby F. L.
Susan Nelson
Suzanne Sotner
H. A.
Ann Witt

Glenn Fuss
Heidi Maw
Howard Anderson
 

Nancy Redward  
Kara McArthur
Donald Reed


Don Bissonette

Carolyn Bezelon
Chin W. 

Arne E. Zadra
Marianna Baturana