

**PUGET SOUND EDUCATIONAL SERVICE DISTRICT  
KING COUNTY PROMISE  
Interlocal Cooperative Agreement**

This Interlocal Agreement is made and entered into as of this 28<sup>th</sup> day of January, 2019, by and between Puget Sound Educational Service District ("PSESD"), a political subdivision of Washington State and **South Seattle College**, a Washington State school district ("District") or Washington State higher education institution ("College").

**FFS#1819-0102**

**1. INTRODUCTION**

**WHEREAS**, PSESD, District, and Higher Education Institution are public agencies as defined by chapter 39.34 RCW and are authorized to enter into interlocal agreements to provide for joint or cooperative actions;

**WHEREAS**, Washington State law authorizes local school districts, colleges, and educational service districts to join together to form cooperatives for the purpose of making joint purchases and operating joint programs (RCW 39.34 and 28A.320.080);

**WHEREAS**, Washington State law directs educational service districts (ESDs) to establish cooperative service programs for school districts within said educational service district boundaries (RCW 28A.310.180);

**NOW THEREFORE**, a King County Promise Cooperative is hereby created according to the terms and conditions contained within this Agreement.

**2. NAME**

A. This cooperative shall be known as the King County Promise Cooperative.

**3. PURPOSE OF AGREEMENT**

- A. The King County Promise Cooperative has been established as a resource for the mutual benefit of regional K-12 and Higher Education partners to create a comprehensive college and career support and scholarship model for students across King County.
- B. It is the intention of the King County Promise Cooperative to work collaboratively with regional school and college communities to secure King County Council support for a King County Promise Scholarship and Support System in line with Puget Sound Coalition for College and Career Readiness ("Coalition") recommendations and secure substantive funding commitments from the private sector (including corporations and foundations).

**4. DURATION/TERMINATION**

- A. The term of this Agreement shall be from the execution date to April 30, 2019, unless terminated by written notice furnished by either party not later than four (4) months prior to the end of the original term.

**5. MEMBERSHIP**

- A. Membership in the King County Promise Cooperative is at the organizational level.  
B. Membership entitles the Member Cooperative to services described in Attachment A.

**6. MEMBERSHIP FEE**

- A. The King County Promise Cooperative membership fee of \$3,500, to be paid in full within 30 days of invoice.

**7. SERVICES**

- A. Membership includes services specified in Description of Services for PSESD King County Promise Co-op marked as "Attachment A".

IN WITNESS WHEREOF, this parties have executed this Agreement.

**PUGET SOUND EDUCATIONAL  
SERVICE DISTRICT**

[Signature] 2/11/19  
(Signature) (Date)

Kyla Lackie  
(Printed Name)

Dir. Postsecondary  
(Title)

800 Oakesdale, Renton  
(Address)

425-917-7830  
(Telephone Number)

**MEMBER COOPERATIVE'S NAME:**

[Signature] 3/11/2019  
(Signature) (Date)

Rosie Remando-Chapman  
(Printed Name)

President  
(Title)

1000 16th Ave SW Seattle, WA 98106  
(Address)

206-934-5311  
(Telephone Number)

PLEASE RETURN BOTH ORIGINALS OF THIS AGREEMENT TO:

Puget Sound Educational Service District  
Attn: Kyla Lackie  
800 Oakesdale Ave SW  
Renton, WA 98057

A fully executed original agreement will be returned to you.

AGREEMENT NUMBER: \_\_\_\_\_

REVENUE CODE: \_\_\_\_\_

## Attachment A

### King County Promise Cooperative— Description of Services King County Promise - “Development Phase” Work Plan December 12, 2018

The Puget Sound College and Career Network is now seeking support for a “development phase” that would run from Jan-Apr 2019.

Overview. This document outlines the work plan for a “development phase” of the King County Promise Scholarship and Support System. Section one provides context for the work. Section II outlines project goals, activities and estimated costs. Section III provides a summary of proposed financial contributions members of the Puget Sound Coalition for College and Career Readiness (“the Coalition”). Section IV outlines next steps.

**I - Context.** The King County Promise Scholarship and Support System is a bold, public-private partnership to improve college access and success for historically underserved students in King County. The effort, managed by the Puget Sound College and Career Network at the Puget Sound ESD, has evolved in three phases to date:

- *Phase 1: Relationship building (2010-2018).* Before the concept of a King County Promise, K-12 and CTC leadership worked together via the Puget Sound Coalition and other mechanisms to build relationships and trust.
- *Phase 2: Design (Oct 2018 - Apr 2019).* Focused, highly collaborative effort to design the King County Promise with the goal of securing anchor funding through the Puget Sound Taxpayer Accountability Account (PSTAA).
- *Phase 3: Dissemination (Apr-Dec 2019).* Ensure that key stakeholders - including King County Council members - understand the King County Promise plan. Iterate on the design and approach based on stakeholder feedback and input from the Strategy Group.

The Puget Sound College and Career Network is now seeking support for a “development phase” that would run from Jan-Apr 2019.

**II - Project goals, activities and estimated costs.** Table 1 below outlines six goals for this next phase of work. Each goal constitutes a work strand that includes discrete activities and costs. The table also indicates which project team member would be the point person.

*Table 1 - Goals, activities, estimated costs and team leads for the “development phase”*

Goal	Activities	Estimated cost	Lead/s
Ensure the King County Promise has a high potential for impact and is financially feasible	Revise program model based on input from Strategy Group, Puget Sound Coalition, King County Council, students and parents  Update financial estimates - program costs refinement and individualization by district	\$32,500	Brock and Kyla

	and college (with consultant)  Conduct a fundraising landscape analysis (with consultant)		
Secure a portion of PSTAA funding to support the King County Promise	Continued conversations with county council and Executive Office  Participate in stakeholder meetings facilitated by Jessyn Farrell	\$3,360	Brock
Build a broad coalition of support for the King County Promise	Develop implementation plan (ten page document) and supporting materials (one-pager, slide deck)  Build email distribution list and maintain regular written updates  Maintain and cultivate new relationship with CBOs representing opportunity youth, foster youth and homeless youth to ensure their input is reflected in the current proposal  Facilitate at least two 90 minute events to share information about Promise and solicit input from key stakeholders  Respond to ad hoc requests for information	\$11,525	Mercy
Secure private funding to support continued planning starting and eventual implementation (May 2019 and beyond)	Schedule and execute at least three funder meetings with the goal of securing ongoing financial support for concept development  Once invited, collaboratively write and submit grant proposal for continued support (May-Dec)	\$4,980	Brock and Mary Jean
Make progress on 1-2 "quick win" Promise-related actions that don't require new money (e.g., financial aid completion)	Develop implementation "phase in" strategy with input from Strategy Group and Puget Sound Coalition  Schedule and facilitate "kick off" meeting with implementation partners to begin planning early stage rollout	\$3,945	Mercy and Brock
Ensure the project meets or exceeds all goals on time	Plan and facilitate Strategy Group meetings (monthly)  Plan and facilitate weekly project team meetings  Additional ad hoc meeting planning, scheduling and logistics	\$6,690	Mercy
<b>TOTAL</b>		<b>\$63,000</b>	

**Section III - Proposed contributions.** PSCCN respectfully requests Puget Sound Coalition member support to sustain this work into the next phase. Table 2 below outlines proposed contributions for all Coalition members. Project costs will be fully covered if all Coalition members, including K-12, CTCs, UW, CCER & PSESD make a contribution of \$3,500.

**IV - Next steps.** The Puget Sound College and Career Network proposes utilizing the PSESD interlocal agreement process to collect member contributions to support this next phase of work. This process, which was also used to support the previous phase of work, involves three steps:

1. Coalition members provide written indication that they are willing to contribute at the level outlined above
2. PSESD sends an invoice to the member institution
3. Member institution sends financial contribution to the PSESD